



**APPROVED**

**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, August 14, 2018, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** C. Dye, D. Nelson, J. Zollinger, D. White, J. Aukerman,  
A. Jenema, P. Scott

**Members excused:** none

**Staff present:** V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:**

Brian Kelley

(Submitted written comments added to packet)

**B. APPROVAL OF AGENDA:**

Zollinger requested to remove under L. OLD BUSINESS, 2. Farmland contract with GTRLC-Sullivan, Sullivan is not available to attend the meeting.

**Motion by Nelson to approve the agenda with the removal of L. OLD BUSINESS, 2. Contract with GTRLC-Sullivan, supported by White. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

The Meeting minutes of July 10, 2018 and Special meeting minutes of July 26, 2018 are approved unless there are any changes.

Zollinger asked the Board to add The Brick House Interactive proposal amount of \$4970.00 to the motion in the July 10, 2018 minutes.

**Motion by White to approve board meeting minutes of July 10, 2018 adding the total price of the Brick House Interactive proposal of \$4970.00 to K. NEW BUSINESS 4. Creation of an online interface/Brick House of July 26<sup>th</sup>, 2018 minutes, supported by Aukerman. Motion carried unanimously.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS**

- a. Clerk:** Dye reported the township primary election was very busy totaling 1,748 votes including the absentee ballots. That came to 46% of registered voters who participated from the township. Gabridge & Co will be in on August 27 to start the year-end audit.
- b. Parks:** Zollinger informed the township applied for a grant with Meijer and a \$10,000 check was received to use for playground equipment at Bayside Park. Jenema informed there is a Traverse City to Charlevoix Trail, Acme to Elk Rapids Public Open House August 22 from 5:30- 7:00 pm at the Elk Rapids Harbor Pavilion for anyone who wants to attend.
- c. Legal Counsel - J. Jocks:** No report
- d. Sheriff:** Nate Lentz reported they were up on service calls from the previous month. 30% of the calls were traffic stops, 12% on traffic issues and 6% from traffic accidents.
- e. County:** No report
- f. Roads:** Zollinger informed there was a road in Holiday ~~inn~~ HILLS needing repair, he called the road commission staff and they fixed it. They have been doing road patching in the township.

- F. SPECIAL PRESENTATIONS: Metro Fire 2019 Budget Preliminary**  
Chief Pat Parker did an overview of the report that was presented to the Board. A summary of budgeted revenue expenditures and allocations based on the millage tax value of 2.35 was done by comparing past and current revenues. The township board had a discussion as a preliminary review of the budget in preparation to approve at next month's meeting.
- G. CONSENT CALENDAR:**
- 1. RECEIVE AND FILE:**
    - a. Treasurer's Report
    - b. Clerk's Revenue/Expenditure Report and Balance Sheet
    - c. North Flight June report
    - d. RecycleSmart July 2018
    - e. Draft Unapproved meeting minutes
      1. Parks & Trails 07/20/18
  - 2. APPROVAL:**
    1. Accounts Payable Prepaid of \$209,320.60 and Current to be approved of \$36,753.80. (Recommend approval: Clerk, C. Dye)
- Dye requested to remove under CONSENT CALENDAR 1.b. Clerk's Revenue/Expenditure Report.
- Motion by Nelson to approve Consent Calendar with removal of 1. b. Clerk's Revenue/Expenditure Report and Balance Sheet Report, supported by White. Roll Call motion carried unanimously.**
- H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**
- 1. b. Clerk's Revenue/Expenditure Report and Balance Sheet**  
Dye explained that with year-end auditing the Revenue/Expenditure report and Balance Sheet Report will have accrued payroll and other adjustments not currently reflected in the reports. These will happen when working with the auditors.
- Motion by White to approve Consent Calendar, 1. b. Clerk's Revenue/Expenditure Report as presented, supported by Aukerman. Roll Call motion carried unanimously.**
- I. CORRESPONDENCE:**
1. Northwest Michigan Housing Summit October 22, 2018 flyer
  2. Letter dated 7/17/18 from Village of Elk Rapids re: Notice of Proposed Master Plan  
Letter sent to notify Acme Township Planning Commission to submit any comments on the proposed master plan to the Village of Elk Rapids Planning Commission and the Elk Rapids Township Planning Commission within 42 days of the receipt of the letter.
- J. PUBLIC HEARING: None**
- K. NEW BUSINESS:**
1. Resolution #R-2018-20 to Loan money to 402 Park Capital improvement fund-Supervisor  
A loan from Fund 101 Fund Balance to the 402 Bayside Park Capital fund to help in paying current bills on hand until the DNR grant reimbursements applied for are received.

**Motion by Nelson to approve Resolution #R-2018-20 for a loan from Fund 101 fund balance to the 402 Bayside Park Capital fund to help in paying current bills on hand until the DNR grant reimbursements applied for are received and this loan is to be released back to the fund once all bills are paid for the Bayside Park phase 2 project and reimbursements are received from the DNR, supported by Dye. Roll Call motion carried unanimously.**

## **2. Floodplain Police Power Ordinance**

Zollinger informed this is a Police Power Ordinance of mapping done for FEMA based on elevation for zones that need to have flood insurance. This document is to support the management provisions of the State Construction Code.

**Motion by Jenema to approve as presented, Floodplain Management of the State Construction Code a Police Powered Ordinance #50, supported by Nelson. Motion carried unanimously.**

## **3. Request for road name additions LochenVest LLC**

Zollinger informed there is a process to follow for proposed road names and the township needs to sign off on approval requests. LochenHeath Golf Course has two roads they are requesting to name, Redan and N. Berwick. In one part of the document the N. is missing in N. Berwick and needs to be added.

**Motion by Scott to approve request for road name additions to Lochen Vest LLC with the correction of adding N. to Berwick, supported by Jenema. Motion carried unanimously.**

## **4. Resolution #R-2018-21 approving Financing for Metro Fire truck purchase**

Zollinger explained each township (Garfield, East Bay, Acme) would be required to approve the purchase before the purchase would take place.

**Motion by Scott to approve as presented resolution #R-2018-21 approving financing for Metro Fire truck purchase, supported by Nelson. Roll Call motion carried unanimously.**

## **5. Metro Fire Articles of Incorporation Possible Changes**

The board discussed the Metro articles of Incorporation that will be addressed at the next Metro board meeting. There are some issues that need to be clarified. The issues brought up at the Metro board meeting were related to the capital use for improvement on maintenance, leases, and number of representations at the Metro Board meetings. Currently, there are two representatives from each township (Garfield, East Bay and Acme). Each township's payment responsibility on the capital needs to be refined with a summary of that data given.

## **6. Urban & Community Forestry Grant Program**

Zollinger explained this is a grant the township could apply for that if received will assist with N. Bayside Park costs possibly landscaping. If there are any additional matches required for this grant it will be brought to the Board in September. Board gave approval to move forward on THIS GRANT ~~sending in the application~~.

## **7. Michigan Regional Prosperity Initiative community growth grants program**

Jenema informed that this grant if given would assist with funding the Acme Connector trail to Meijer development. If there are any additional matches required for this grant it will be brought to the Board in September. Board gave approval to move forward on THIS GRANT ~~sending in an application~~.

## **8. CIP priorities Planning Commission**

Jenema explained the spreadsheet in the packet shows the top eight projects condensed down from a larger list completed by the Zoning Planning Commission. Items on the list are projects that are only led by Acme Township and are part of the master plan.

## **L. OLD BUSINESS:**

### **1. Update on proposed office rearrangements**

Jenema informed that to date \$4563.30 has been spent, with board approval, CAD drawings and sketches for office rearrangements. An additional \$3,386.70 would be required for JML Design Group to move forward in getting the design and sealed blueprints completed for obtaining bids

on construction estimates.

**Motion by White to approve payment to JML Design Group for finishing proposed office rearrangements design and sealed blueprints not to exceed \$4,000, supported by Dye. Roll Call Motion carried unanimously.**

**2. Farmland**

Zollinger informed the Conservatory is moving slowly and he is waiting for something in writing before making any decisions. There is a meeting with them on August 21 to discuss contracts and further actions.

**3. Update on Bayside Park improvements - Supervisor**

Zollinger informed they are working on seeding the lawn and striping the parking lot. The park will not be open until spring of 2019 to allow the grass to grow over the next couple of months. He also mentioned Saylor Park has sold several ~~rental~~ DAY passes which will help with maintenance costs.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

Brian Kelley

(Submitted written comments added to packet)

**ADJOURN: Meeting adjourned at 9:07**



To: Acme Township Board of Trustees

From: Brian Kelley

Date: August 14, 2018

Fifteen minutes before the start of the July 10 board meeting, I spoke with the always friendly Cathy Dye. I asked if she would copy solar power ordinance related correspondence and provide it to the board for the meeting. She said she would "Make sure every board member gets a copy."

That is how such correspondence has always been handled in the past. I left with the belief that would happen.

However, my correspondence was not provided to the board. Someone made the decision to withhold my correspondence from the board. I would like to know how and why that occurred.

On the recording of the Trustee meeting, there were some comments that solar panels are completely silent unless they are the type that tracks the sun. That is completely false. All solar panels produce DC power which must be converted to AC power by Inverters. Those devices produce noise, and some of them are very loud. As mentioned in my correspondence, the Acme solar ordinance sets a very high 60dBA noise level.

The township never had an unbiased solar expert to advise them in the creation of that ordinance. It is unfortunate that, so late in the ordinance approval process, basic information, such as the nature, source and magnitude of solar installation noise, was not known.

Thank you,

Brian Kelley

To: Acme Township Board of Trustees  
From: Brian Kelley  
Date: August 14, 2018

Good evening,

I'd like to speak about the contents of our public web packets and important documents that are not being shared or properly recorded. The Brickhouse/BSA agenda item in the July 10 packet was a significant monetary expenditure. But the only information available to the public was an obscure line item on the agenda. None of the cost information or detail was shared in the packet.

However, when the minutes were updated, the packet was updated to include those documents, as if they were originally present. That's great, but there was no notation to indicate that those documents were only added after the meeting. On the website, the draft meeting minutes replace the agenda packet. So anyone looking at the minutes would be misled to believe that information was present in the original packet.

When documents are added to the packet with the minutes, after the fact, that should be clearly indicated. The process for this needs improvement.

Regarding the project, thank you to Shawn Winter for finding a more economical alternative to BSA. As you all know, Shawn is awesome and he is a great asset to our township.

Running it like a business

We often hear that government should be run like a business. Having worked in senior roles at Amazon, Ford, Boeing, Deutsche Telekom, and numerous startups, I agree. Though I would add that it should be run like a formal corporation, that is accountable to investors.

When a project like the Brickhouse forms or Township Hall Renovation are proposed, there should be a formal business justification, with alternatives considered, cost of ownership, and objective analysis of the true benefits to residents. There should also be a mandatory analysis of what happens if no action is taken. Those are basic questions in business. Couldn't the township find a

suitable template on the web and adopt it?

If such an analysis had been performed using a good template, than the on-going cost of updating online forms should have been known before the meeting. What if Brickhouse only planned to charge \$50 for a new forms? But now, the limit has been set at \$300. Thank you Trustee Paul Scott for your strongly stated concerns about not having that critical cost information at the time of approval.

## Renovation Proposal

At the last meeting, Amy Jenema said "We all got a copy of the lovely proposal." No, we did not. The public is still in the dark. To date, the only document shared with the public has been a crude sketch that was apparently drawn on the back of a napkin. At no time has the public been told basic facts like the proposed size reduction of the public meeting area.

How is it that this proposal was available before the last meeting, and now, over a month later, it is still not in the packet or minutes? Must the public FOIA that document and create a website to share it with the community? I thought we already paid for that. Where is the business justification for this project and spending, particularly in regard to spending nearly \$4 million on a new township hall? Which is it going to be? How much are we going to sink into planning renovations, with no business analysis?

The Tribe intends to put the VGT into trust, so those projects will not be coming to Acme for review. That greatly diminishes the tax revenue, and part of the justification for a new town hall.

Finally, the CIP process. A lot of time went into that process and the efforts of those involved are appreciated. What was curious is the process was never documented. It seemed to constantly change. The PC would score and rank projects, but apparently the outcome did not suit some. Projects were removed, seemingly arbitrarily. Projects were re-ordered, again seemingly arbitrarily and contrary to scoring. Even now, the rank does not appear in order. Public water was removed from the table. The outcome seems more like just a list, and not tied to a formal process.

I was disappointed that the early Friday morning CIP committee meetings were not audio recorded. That could greatly clarify questions about the process. But when I asked nicely in February if either Amy Jenema or Jean Aukerman would record the meetings, they refused.

Thank you,

Brian Kelley



**ACME TOWNSHIP REGULAR BOARD MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**Tuesday, August 14, 2018, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of July 10, 2018, and Special Board meeting on July 26, 2018 are approved unless there are any changes.

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel – J. Jocks**
- d. Sheriff –**
- e. County -Carol Crawford**
- f. Roads -**

**F. SPECIAL PRESENTATIONS: Metro Fire 2019 Budget Preliminary**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. North Flight June report**
- d. RecycleSmart July 2018**
- e. Draft Unapproved meeting minutes**

- 1. Parks & Trails 07/20/2018**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$209,320.60 and Current to be approved of \$36,753.80 ( Recommend approval: Clerk, C. Dye)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**I. CORRESPONDENCE:**

1. Northwest Michigan Housing Summit October 22, 2018 flyer
2. Letter dated 7/17/18 from Village of Elk Rapids re: Notice of Proposed Master Plan

**J. PUBLIC HEARING:**

**K. NEW BUSINESS:**

1. Resolution to Loan money to 402 Park capital improvement fund-Supervisor
2. Flood plain Police Power Ordinance
3. Request for road name additions LochenVest LLC
4. Resolution approving Financing for Metro Fire truck Purchase
5. Metro Fire Articles of Incorporation Possible Changes
6. Urban & Community Forestry Grand Program
7. Michigan Regional Prosperity Initiative community growth grants program
8. CIP priorities Planning Commission

**L. Old Business:**

1. Update on proposed office rearrangements
2. Farmland contract with GTRLC – Sullivan
3. Update on Bayside Park improvements -Supervisor

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, July 10, 2018, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.**

**ROLL CALL: Members present:** C. Dye, D. Nelson, J. Zollinger, D. White, J. Aukerman, A. Jenema, P. Scott

**Members excused:** none

**Staff present:** S. Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:**

Ken Engle, 6754 Yuba Rd., commented on his approval of the solar energy ordinance for the township.

**B. APPROVAL OF AGENDA:**

Zollinger requested to add under L. OLD BUSINESS, 3. Project Agreement for Traverse City to Charlevoix Trail & License Trail agreement Holiday Inn.

Brian Kelley submitted a new letter prior to the meeting beginning, it will be added to the board packet when posted on the website. To be added under I. CORRESPONDENCE, 5. Brian Kelley Letter 7/10/18

**Motion by Nelson to approve the agenda with the addition to L. OLD BUSINESS, 3. Project Agreement for Traverse City to Charlevoix Trail & License Trail agreement Holiday Inn and I. CORRESPONDENCE, 5. Brian Kelley Letter 7/10/18, supported by Dye. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of June 5, 2018, and Special meeting minutes of June 21, 2018, are approved unless there are any changes.

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

Nelson didn't see any conflict with the on-premise liquor license approval for K. 2. Approval of Resolution for Great Lakes Equestrian Liquor License with his business and wanted to acknowledge it to the board. Board agreed presently there was no conflict. White recused himself from K. NEW BUSINESS, 3. Solar Ordinance.

**E. REPORTS**

- a. Clerk:** Dye has been working on the election with the new equipment. Election training will be held on July 19 at the township hall, anyone interested in working on the election is to contact her.
- b. Parks:** Jenema informed the committee is working on standardizing the park's signs, limiting the amount and listing basic park rules. The five-year mark for the master plan will be in 2019, it is time to update and review projects in motion, changed and completed. The topic of having art in the park was discussed at the Parks & Trails meeting after an inquiry was brought up by an artist. It was suggested a basic plan with details to be given to the board for discussion at the next meeting. Zollinger mentioned he received good comments from the cemetery & parks maintenance caretaker that the contracted lawn mowing company has been doing a great job. Estimated completion time for Bayside Park will more than likely be in August.



- c. **Legal Counsel - J. Jocks:** no report
- d. **Sheriff:** Nate Lentz reported service calls from the previous month were down. There were more traffic incidents related to speeding. He will initiate the appearance of additional police in the area to help reduce these occurrences. He wants business owners to be aware of counterfeit money, it was reported a fake bill was found in Tom's parking lot. Currently none have been reported as being passed in circulation.
- e. **County:** Carol Crawford reported the MERS Report was released, and they are up from 45% in 2016 to 52% in 2017 in funding. The County is hoping to get to 80% in the next 5-6 years. Nate Alger started as TC County Administrator. There are open positions in Human Resources, Animal Control Officer and Deputy Administrator to be filled. The Civic Center Easling Pool have gone over their goal in fund raising and will start renovations in phases.
- f. **Roads:** no report
- g. **Farmland:** Zollinger reported they are working on contracts. Looking at three properties, and will be talking to these owners.

**F. SPECIAL PRESENTATIONS:** None

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **North Flight May report**
- d. **Letter from East Bay Township dated 6/27/18 Re: U.S. 31 N Sanitary Sever Force Main**
- e. **Draft Unapproved meeting minutes**
  - 1. **Planning Commission 06/11/18**
  - 2. **Parks & Trails 06/15/18**

**2. APPROVAL:**

- 1. **Accounts Payable Prepaid of \$115,241.61 and Current to be approved of \$24,709.32. (Recommend approval: Clerk, C. Dye)**

Jenema requested to remove under 1. RECEIVE AND FILE, d. Letter from the East Bay Township dated 6/27/18 Re: U.S. N Sanitary Sever Force Main

**Motion by Nelson to approve Consent Calendar with removal of 1. RECEIVE AND FILE, d. Letter from the East Bay Township dated 6/27/18 Re: U.S. N Sanitary Sever Force Main, supported by White. Roll Call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. **RECEIVE AND FILE, d. Letter from the East Bay Township dated 6/27/18 Re: U.S. N Sanitary Sewer Force Main**

Jenema questioned what this was for. Zollinger explained this was from the CGap grant that we did not get. Bids were not received for this project for contractors are too busy this time of year. Section of sewer belongs to East Bay and they will contract the work. Because Acme shares this section of sewer a percentage of this work will be billed to Acme. This work is projected to be done in Spring 2019.

**Motion by Jenema to approve Consent Calendar, 1. RECEIVE AND FILE, d. Letter from the East Bay Township dated 6/27/18 Re: U.S. N Sanitary Sever Force Main as presented, supported by Scott. Roll Call motion carried unanimously.**

**I. CORRESPONDENCE:**

- 1. **Letter from Grand Traverse Regional Land Conservancy dated 6/19/18 re: annual monitoring of conservation easement**

2. Acknowledgement of “GIS Innovation Award” presented to Acme Township on 6/19/18
3. Brian Kelley dated 6/11/19 re: Solar power Ordinance
4. Bob Garvey email dated 6/13/18 re: Solar farms
5. Brian Kelley letter 7/10/18

**J. PUBLIC HEARING:** None

**K. NEW BUSINESS:**

1. **Resolution to support DPW CGap grant for GIS mapping of Assets**

Zollinger informed DPW applied for a CGap grant to do GIS mapping of assets and Acme Township is one of the five townships. This Resolution acknowledges Acme Township’s support.

**Motion by Nelson to approve Resolution #R-2018-18 to support DPW CGap grant for GIS mapping of Assets, supported by Scott. Motion carried unanimously**

2. **Approval of Resolution for Great Lakes Equestrian Liquor License**

Zollinger informed this was giving approval by the board for the Great Lakes Equestrian to apply for a Liquor License.

**Motion by Aukerman to approve Resolution for Great Lakes Equestrian Liquor License as presented, supported by Dye. Motion carried unanimously.**

3. **Solar Ordinance**

Winter summarized the draft Zoning Ordinance Amendment 046- Solar energy Farms. The amendment will allow and regulate commercial-grade solar installations for generating of energy to be sold to local utilities. The use is proposed to be allowed in the B-3; Planned Shipping Center, B-4: Material Processing and Warehousing, and A-1: Agricultural districts.

**Motion by Scott to approve Zoning Ordinance Amendment 046 which will allow and regulate utility-grade solar energy farms in the Township as presented. supported by Jenema. Motion carried by 6 (Dye, Scott, Nelson, Aukerman, Jenema, Zollinger), recused by 1 (White)**

4. **Creation of an online interface/Brick House**

Zollinger explained the current database is outdated and doesn’t allow the township to create spreadsheets and forms that are currently needed for permits. Winter explained the upgraded will give the township residents the ability to fill out permits on line. Employees will have better ability to track, create forms, search and receive forms online. Scott suggested to add in the pricing that any future forms created by Brick House are not to exceed \$300 for a year.

**Motion by Jenema to approve the creation of an online interface/Brick House’s proposal with the exception that any online webforms created for the future are not to exceed \$300 for one year after original setup, supported by Nelson. Roll Call motion carried unanimously.**

**L. OLD BUSINESS:**

1. **Update on proposed office rearrangements**

Jenema informed the proposed budget for design and blueprint plans needs to be increase to \$7,950, due to corrections that need to be made on the original plan. Bids for the construction would not be sent out until fall. Zollinger suggested to wait on approval for further discussion at next month’s board meeting.

**Motion by Scott to table proposed office rearrangements until August Board meeting, supported by Nelson. Motion carried by 6 (Dye, Zollinger, Scott, Nelson, Aukerman, Zollinger), no by 1 (Jenema)**

## **2. Status Bayside Park construction**

The park is closed until August to complete construction and seeding to the lawn.

## **3. Project Agreement for Traverse City to Charlevoix Trail & Licensed Trail Agreement Holiday Inn**

Jenema did an overview of the TC to Charlevoix agreement indicating Acme's understanding on the project.

The township is to provide a staff person as an official point of contact to work with Elk Rapids Trail Team, Project Team, and Stakeholder Advisory Group and in a collaborative effort between Elk Rapids Village, TART, Networks and Acme. Marcie Timmins on the Planning Commission and Parks and Trails Committee will be the representative for Acme Township.

White was concerned with who the Stakeholder Advisory Group consisted of and how they are being informed of the project. Ken Engle commented he has been approached about the trail and has concerns on the impact the trail users will have on the daily way they conduct their business in the orchards. The project committee needs to get with the property owners to discuss these concerns. Zollinger suggested to move forward with the motion and get clarification of who the stakeholders are.

**Motion by Scott to approve the Project Agreement as read adding to define who the stakeholders are and properties that will have the trail run through them and touched by it, supported by Nelson. Motion carried by 6 (Dye, Scott, Nelson, Aukerman, Jenema, Zollinger), no by 1 (White).**

Holiday Inn wants to do a 20- year license for the connector trail from Bunker Hill. Jeff Jocks is drafting a license for the board to review. The board's consensus is to proceed with the agreement.

## **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

Jame McCall, Associate Superintendent TCAPS, Traverse City, introduced herself and is asking to consider approving the TCAPS Bond proposal that will be on the August election ballot.

White believes the set-backs in the solar ordinance are excessive requirements.

Nelson asked if there have been any complaints on short-term rentals. There has been some and Winter has sent out letters following up on them.

**ADJOURN: Meeting adjourned at 9:01**



**ACME TOWNSHIP SPECIAL BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Thursday, July 26, 2018, 4:30 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:30 p.m.**

**ROLL CALL**

**Members present:** J. Zollinger, C. Dye, J. Aukerman, A. Jenema

**Members excused:** D. Nelson, D. White, P. Scott

**Staff present:** Shawn Winter, Zoning Administrator, J. Jocks Legal Counsel

**LIMITED PUBLIC COMMENT:** None

**A. APPROVAL OF AGENDA:**

**Motion by Aukerman to approve the agenda as presented, supported by Dye.  
Motion carried unanimously.**

Discussion regarding Shawn Winter to join the closed session. No one had an objection.

**B. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**C. NEW BUSINESS:**

- 1. Closed Session** – Discuss legal opinion from Township Attorney regarding real property.  
Shawn Winter to join the closed session. No one had an objection.

**MOTION BY SCOTT, SECONDED BY ACKERMAN TO MOVE INTO CLOSED SESSION TO DISCUSS AN ATTORNEY CLIENT PRIVILEGED OPIONION MEMO CONCERNING REAL PROPERTY FROM OUR ATTORNEY PURSUANT MCL 15.268 (H). Roll call motion carried by 4 (Aukerman, Scottt, Zollinger, Dye)**

Jenema joined closed session meeting at 4:45 p.m.

**MOTION BY JENEMA, SECONDED BY SCOTT TO END CLOSED SESSION AT 5:30 P.M.  
MOTION CARRIED UNANIMOUSLY.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** None

**ADJOURN:** Meeting adjourned by Zollinger at 5:31 p.m.



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET TIMELINE

Below is the timeline for approving Metro's 2019 Budget:

- |                        |  |
|------------------------|--|
| <b>June 26, 2018:</b>  | Begin discussion regarding 2019 Budget                           |
| <b>July 16, 2018</b>   | 2019 Budget Workshop with Metro Board                            |
| <b>July 24, 2018</b>   | Metro's Board to approve 2019 Budget, pending Townships approval |
| <b>August, 2018:</b>   | Take Metro's 2019 Budget to Township Boards for approval         |
| <b>September, 2018</b> | Public Hearings and Final Approval by the Townships              |
| <b>Sept. 25, 2018:</b> | Final approval of Metro's 2019 Budget by the Board               |
| <b>Sept. 30, 2018:</b> | Notify GT County of Townships millage rate for Metro!            |





## GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2019 Budget:

- 1) 4.59% increase in Townships **real** property taxable valuations.  
(at 2.35 mills, this impact is approx \$174,112 of additional revenue from Townships in 2019).
- 2) Wages and Benefits
  - \* Wage adjustments for firefighters, administrative and fire inspectors
  - \* Increase PT FF hourly rate by \$0.25, thus bringing PT FF/EMT starting rate to \$14.70/hour.
- 3) Purchase 3 new Utility Terrain Vehicles (UTV) out of PIF funds - \$45,000  
Current UTV's are 23 years old and continue to have high maintenance costs.
- 4) Metro has budgeted \$25,000 to transfer to the Public Improvement Fund from the General Fund.
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)  
Final payment on this note is 12/1/2019
- 6) Metro plans to purchase a new truck in 2018 for which debt payments begin in 2019.  
\$98,315 of principal and interest included in budget for next 6 years.  
Metro recently received a \$200,000 interest free loan from Cherryland to help pay for truck.
- 7) Metro proposes to keep millage the same at 2.35 mills.  
The millage has been 2.35 for 4 years, since 2015.
- 8) Future issues not included in budget:
  - a. New Station 8 design and construction costs
  - b. Need to purchase a new engine, heavy rescue and ladder truck within the next 7 years.
  - c. Training Tower



# **GRAND TRAVERSE METRO FIRE DEPARTMENT 2019 BUDGET NET TAXABLE VALUE ALLOCATION**

	<b>2019</b>
TOTAL BUDGETED EXPENDITURES:	\$ 4,276,801
LESS: OTHER REVENUE ITEMS:	\$ 309,000
NET EXPENDITURES TO BE ALLOC.	\$ 3,967,801
TOWNSHIP ASSESSED VALUES, net	1,688,663,484
Millage rate to breakeven	2.35 (558) (reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.35 MILLS				
	2019 BUDGETED TWP REVENUE	2018 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	757,963	722,485	35,478	4.91%
EAST BAY	1,281,408	1,219,622	61,786	5.07%
GARFIELD	1,928,987	1,852,139	76,848	4.15%
<b>TOTAL</b>	<b>3,968,358</b>	<b>3,794,246</b>	<b>174,112</b>	<b>4.59%</b>

	2018 TAXABLE VALUE (net of personal prop)	2017 TAXABLE VALUE (net of personal prop)	DIFFERENCE	% CHANGE
ACME	322,537,567	307,440,612	15,096,955	4.91%
% of total	19.1%	19.0%		
EAST BAY	545,280,201	518,988,002	26,292,199	5.07%
% of total	32.3%	32.1%		
GARFIELD	820,845,716	788,144,296	32,701,420	4.15%
% of total	48.6%	48.8%		
<b>TOTAL</b>	<b>1,688,663,484</b>	<b>1,614,572,910</b>	<b>74,090,574</b>	<b>4.59%</b>



**GTMESSA  
2019 BUDGET  
BY COST CENTERS**

Presented: 7/24/18



**\*\*Budget to be approved by the Metro Board\*\***

<b>GRAND TRAVERSE METRO FIRE</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>Budget 2019</b>	<b>Incr/ (Decr)</b>	<b>% Incr/ (Decr)</b>
<b>Fund: 206 - METRO FIRE</b>					
<b>TOTAL REVENUES</b>	\$ 4,012,511	4,061,246	4,277,358	216,112	5.32%
<b>EXPENDITURES</b>					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	\$ 2,683,658	2,957,766	3,145,189	187,423	6.34%
Acct Class: 726 SUPPLIES	\$ 128,013	147,000	155,000	8,000	5.44%
Acct Class: 800 CONTRACTUAL SERVICES	\$ 155,396	132,355	141,555	9,200	6.95%
Acct Class: 900 OTHER SERVICES/CHARGES	\$ 587,627	543,000	560,000	17,000	3.13%
Acct Class: 970 CAPITAL OUTLAY	\$ 100,017	183,050	140,000	(43,050)	-23.52%
Acct Class: 990 DEBT SERVICE	\$ 99,456	99,457	99,857	400	0.40%
Acct Class: OTHER	\$ 50,000	60,200	35,200	(25,000)	-41.53%
<b>TOTAL EXPENDITURES</b>	\$ 3,804,167	4,122,828	4,276,801	153,973	3.73%
<b>NET REVENUE/EXPENDITURES</b>	\$ 208,344	(61,582)	557	62,139	-100.90%
<b>Fund Balance</b>	\$ 1,462,735	1,671,079	1,609,497		
<b>Net Fund Balance</b>	\$ 1,671,079	1,609,497	1,610,054		

**GTMESSA  
2019 BUDGET  
BY COST CENTERS**

Presented: 7/24/18



**\*\*Budget to be approved by the Metro Board\*\***

	Actual 2017	Budget 2018	Budget 2019	Incr/ (Decr)	% Incr/ (Decr)
<b>GRAND TRAVERSE METRO FIRE</b>					

**PUBLIC IMPROVEMENT FUND**

<b>TOTAL REVENUES</b>	\$ 50,949	\$ 51,000	\$ 26,000	(25,000)	-49.02%
<b>EXPENDITURES</b>					
Acct. Class: 970 CAPITAL OUTLAY	\$ 47,732	\$ 400,000	\$ 45,000	(355,000)	-88.75%
Acct. Class: 990 DEBT SERVICE	\$ 20,831	\$ -	\$ 98,315	98,315	0.00%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	\$ 68,563	\$ 405,000	\$ 148,315	(256,685)	-63.38%
<b>EXPENDITURES OVER REVENUES</b>	\$ (17,614)	\$ (354,000)	\$ (122,315)	231,685	-65.45%
<b>Fund Balance</b>	\$ 402,444	\$ 384,830	\$ 380,830	(4,000)	-1.04%
<b>Net Fund Balance</b>	\$ 384,830	\$ 30,830	\$ 258,515	227,685	738.52%

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	YTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
<b>Fund: 206 - METRO FIRE</b>						
<b>Revenues</b>						
600.001 Acme Township - Cont.	700,903	722,485	723,015	100.1%	757,963	2.35 Mills
600.002 East Bay Twp. Contr	1,179,591	1,219,622	1,219,717	100.0%	1,281,408	2.35 Mills
600.003 Garfield Charter Twp.	1,779,941	1,852,139	1,852,139	100.0%	1,928,987	2.35 Mills
650.000 MI Tax Tribunal Refunds	0	-5,000	0	0.0%	0	
664.000 Earned Interest	20,610	15,000	14,559	97.1%	25,000	
667.100 Township FF/EMS	118,544	100,000	41,365	41.4%	100,000	
668.500 Cost Recovery Revenue	58,494	62,000	22,495	36.3%	60,000	
668.600 911 Memorial Donations	225	0	0	#DIV/0!	0	
668.700 Public Education Receipts	20,334	0	6,123	#DIV/0!	0	
669.000 Plan Reviews	63,785	65,000	35,314	54.3%	66,000	
669.001 Refunds and Donations	32,108	25,000	15,805	63.2%	30,000	
669.002 Sale of Surplus Equipment	2,482	5,000	5,302	106.0%	5,000	
669.006 Misc. Grant Receipts	35,494	0	19,895	#DIV/0!	23,000	Average last 4 yrs of grant receipts
<b>TOTAL REVENUES</b>	<b>4,012,511</b>	<b>4,061,246</b>	<b>3,955,729</b>	<b>97.4%</b>	<b>4,277,358</b>	
<b>EXPENDITURES</b>						
<b>Dept: 336 OPERATIONS</b>						
<b>Acct Class: 701 PERSONNEL SERVICES</b>						
702.000 Wages and Salaries	1,325,647	1,441,935	692,480	48.0%	1,646,254	FF and staff wage adjustments
702.001 Longevity	26,230	27,750	0	0.0%	27,750	Full year costs of 2 new FF and IT/Admin
703.000 Metro Firefighters Comp.	26,174	50,000	15,950	31.9%	50,000	
703.001 Metro Fire Officers Salaries	12,300	16,000	6,400	40.0%	16,000	
703.200 Metro FF Wages - part-time	504,251	517,300	195,351	37.8%	442,700	Incr. by \$ 25/hour
703.300 Part-time Administrative	35,700	50,000	11,724	23.4%	20,000	Decr in PT hours due to 2
705.000 Personal Day Payout	27,399	30,500	18	0.1%	34,250	new FT FF in 2018 and 1 IT/Admin.
715.000 FICA/Medicare	63,977	73,994	27,730	37.5%	70,343	
716.000 Health/Dental/Optical Ins.	364,602	433,000	245,986	56.8%	491,000	Full year impact of 3 new employees
716.003 Life Ins./LTD/STD	16,024	20,700	9,958	48.1%	21,500	
717.001 AD&D Insurance	8,525	12,000	8,135	67.8%	12,000	
718.000 Retirement	211,688	219,587	102,821	46.8%	247,391	
719.000 Workers Comp. Insurance	61,141	65,000	60,866	93.6%	66,000	
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,683,658</b>	<b>2,957,766</b>	<b>1,377,419</b>	<b>46.6%</b>	<b>3,145,189</b>	
	<b>66.9%</b>	<b>72.8%</b>			<b>73.53%</b>	(labor % of revenue)
<b>Acct Class: 726 SUPPLIES</b>						
727.000 Office Supplies	10,931	11,000	6,910	62.8%	11,000	
729.000 Printing and Binding	4,859	5,000	1,480	29.6%	5,000	
730.000 Postage and Freight	1,591	2,500	1,287	51.5%	2,500	
743.000 Other Supplies	33,193	24,000	9,381	39.1%	30,000	Incr. in smoke alarm purchases
745.000 Uniforms and Accessories	18,146	22,500	8,410	37.4%	22,500	
745.002 Fire Gear	10,222	30,000	12,727	42.4%	30,000	
748.000 Fuel, Oil, Grease	37,973	40,000	17,862	44.7%	42,000	
760.000 Medical Supplies	11,098	12,000	6,322	52.7%	12,000	
<b>TOTAL SUPPLIES</b>	<b>128,013</b>	<b>147,000</b>	<b>64,379</b>	<b>43.8%</b>	<b>155,000</b>	
<b>Acct Class: 800 CONTRACTUAL SERVICES</b>						
801.000 Legal Fees	15,873	15,000	8,451	56.3%	18,000	
810.000 Subscriptions	6,640	4,000	2,787	69.7%	7,500	
810.001 Dues	7,713	7,500	3,649	48.7%	7,500	
818.000 Contract Services	63,923	44,300	25,933	58.5%	45,000	
830.000 Fire Hydrant Rental	21,195	21,555	0	0.0%	21,555	
850.001 Telephone	40,052	40,000	18,827	47.1%	42,000	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>155,396</b>	<b>132,355</b>	<b>59,647</b>	<b>45.1%</b>	<b>141,555</b>	



# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	YTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,527	62,000	56,565	91.2%	62,000	
920.000 Heat Utilities	21,934	28,000	19,518	69.7%	28,000	
921.000 Electric Utilities	45,151	44,000	22,487	51.1%	45,000	
923.000 Sewer and Water Utilities	16,260	15,000	6,030	40.2%	17,000	
924.000 Waste Disposal	1,200	2,000	600	30.0%	2,000	
930.000 Bldg. Repair and Maintenance	64,213	65,000	28,439	43.8%	65,000	
932.000 Equipment Repair & Maint.	25,290	20,000	5,253	26.3%	20,000	
932.001 Radio/Pager Repair and Maint.	183	2,000	592	29.6%	2,000	
932.100 SCBA Repair/Maintenance	1,819	5,000	88	1.8%	5,000	
934.000 Vehicle R&M - labor	78,895	65,000	31,120	47.9%	65,000	Aging Fleet
934.100 Vehicle R&M - parts	80,659	50,000	28,377	56.8%	51,000	Higher repair & maintenance costs
934.500 Special Ops Equipment	0	5,000	0	0.0%	5,000	
934.600 911 Memorial Costs	0	0	0	#DIV/0!	0	
935.000 Ground Care and Maintenance	37,362	32,000	19,837	62.0%	38,000	
955.000 Employee Physicals & Wellness	38,050	40,000	19,206	48.0%	40,000	
956.000 Employee Train. and Develop.	70,184	65,000	25,616	39.4%	70,000	
956.001 Computer Support	48,900	43,000	15,649	36.4%	45,000	
TOTAL OTHER SERVICES AND CHARGES	587,627	543,000	279,377	51.5%	560,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	26,258	30,000	19,149	63.8%	50,000	Improvements to Metro owned buildings
977.000 Machinery and Equipment	67,955	143,050	102,652	71.8%	82,000	3 Thermal Imaging Cameras - \$24,000
978.000 Vehicles Acquisition	0	0	0	#DIV/0!	0	
980.000 Office Equipment	0	2,000	0	0.0%	0	
980.100 Computer Replacement	5,804	8,000	3,044	38.1%	8,000	
TOTAL CAPITAL OUTLAY	100,017	183,050	124,845	68.2%	140,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	50,000	50,000	0	0.0%	25,000	
990.000 Debt Payment	97,811	98,428	49,137	49.9%	99,059	
990.005 Interest Expense	1,645	1,029	591	57.4%	799	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	149,456	159,657	49,728	31.1%	135,057	
TOTAL EXPENDITURES	3,804,167	4,122,828	1,955,395	47.4%	4,276,801	
NET REVENUE/EXPENDITURES	208,344	(61,582)	2,000,334		\$ 557	
Fund Balance	1,462,735	1,671,079			1,609,497	
Net Fund Balance	\$ 1,671,079	\$ 1,609,497			\$ 1,610,054	
Maintain Fund Balance = to 4 months expenses:					\$ 1,417,267	

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2019 Budgeted Revenue/Expenditure Report



Presented: 7/24/18

	Actual	Budget	YTD actual	% Bud	2019	
GRAND TRAVERSE METRO FIRE	2017	2018	June, 2018	2018	BUDGET	Explanations
<b>PUBLIC IMPROVEMENT FUND</b>						
664.000 Earned Interest	949	1,000	96	9.6%	1,000	
675.000 Debt Proceeds	0	0	0	#DIV/0!	0	
699.100 Transfer In - Fund Balance	50,000	50,000	0	0.0%	25,000	
<b>TOTAL REVENUES</b>	<b>50,949</b>	<b>51,000</b>	<b>96</b>	<b>0.2%</b>	<b>26,000</b>	
<b>EXPENDITURES</b>						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	350,000	0	0.0%	0	
977.000 Machinery and Equipment	0	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	47,732	50,000	48,732	97.5%	45,000	Purchase 3 new UTV's
<b>TOTAL CAPITAL OUTLAY</b>	<b>47,732</b>	<b>400,000</b>	<b>48,732</b>	<b>12.2%</b>	<b>45,000</b>	
Acct Class: OTHER						
990.000 Debt Payment (2018 Truck)	20,831	0	0	#DIV/0!	86,685	2018 Truck Debt payments - 6 years
990.005 Interest Expense	0	0	0	#DIV/0!	11,630	for a total of \$98,315.
992.000 Contingency	0	5,000	0	0.0%	5,000	
<b>TOTAL DEBT SERVICE &amp; OTHER</b>	<b>20,831</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>	<b>103,315</b>	
<b>TOTAL EXPENDITURES</b>	<b>68,563</b>	<b>405,000</b>	<b>48,732</b>	<b>12.0%</b>	<b>148,315</b>	
<b>EXPENDITURES OVER REVENUES</b>	<b>-17,614</b>	<b>-354,000</b>	<b>-48,636</b>	<b>13.7%</b>	<b>-122,315</b>	
Fund Balance	402,444	384,830	-		380,830	
<b>Net Fund Balance</b>	<b>384,830</b>	<b>30,830</b>			<b>\$ 258,515</b>	



GT METRO FIRE DEPARTMENT  
PROJECTED DEBT OBLIGATIONS THRU 2028  
2019 BUDGET



YEAR	DESCRIPTION ITEM	AMOUNT	2018	Budget 2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
2018-2028	Replacement vehicles		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
2013	Engine 8 (350,000 interest free Matures 12/1/19 5 yrs, 2.5%)	\$ 600,000 Principal Interest Total	98,428 1,029 99,457	99,059 799 99,857									
2018	Engine - PIF (1st pymt 2019) 6 yrs @ 0.0%	\$ 200,000 Principal Interest Total	- - -	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670	33,335 33,335 66,670
2018	Engine - PIF (1st pymt 2019) 6 yrs @ 4.0%	\$ 350,000 Principal Interest Total	- - -	53,350 11,630 64,980	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960	64,980 64,980 129,960
2020	Tanker 6 yrs @ 3.52%	\$ 400,000 Total			75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000	75,000 75,000
2021	New Station 8 20 yrs at 4%	\$ 2,250,000 Total				164,000 164,000	164,000 164,000	164,000 164,000	164,000 164,000	164,000 164,000	164,000 164,000	164,000 164,000	164,000 164,000
2023	Ladder Truck 6 yrs @ 4%	\$ 900,000 Total					170,000 170,000	170,000 170,000	170,000 170,000	170,000 170,000	170,000 170,000	170,000 170,000	170,000 170,000
2024	Heavy Rescue 6 yrs @ 4%	\$ 750,000 Total						113,000 113,000	113,000 113,000	113,000 113,000	113,000 113,000	113,000 113,000	113,000 113,000
2026	Replace 2 Tankers 6 yrs @ 4%	\$ 800,000 Total							152,000 152,000	152,000 152,000	152,000 152,000	152,000 152,000	152,000 152,000
2018-2028	Capital Fund -		110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000
	Cash Pay		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	Principal		98,428	185,744	173,315	337,315	337,315	507,315	620,315	522,000	599,000	599,000	599,000
	Interest		1,029	12,429	-	-	-	-	-	-	-	-	-
	Total		149,457	248,172	223,315	387,315	387,315	557,315	670,315	572,000	649,000	649,000	649,000
	Mills: (.2% increase in taxable value 2020-2028)		0.0885	0.1470	0.1287	0.2205	0.2161	0.3049	0.3595	0.3008	0.3346	0.3280	0.3216
			1,614,572,910	1,688,663,484	1,722,436,754	1,756,885,489	1,792,023,199	1,827,863,662	1,864,420,936	1,901,709,354	1,939,743,542	1,976,538,412	2,018,109,191



### Various Options to Consider:

- 1) Stay status quo
- 2) Bond \$5 mil for 20 years - estimated at \$368,000 annually - 0.22 mills
- 3) Create Capital Projects Fund - allocate 0.5 mills annually - \$844,000/year and borrow if need too.
- 4) Create Capital Projects Fund - have Authority millage out 0.5mils for capital needs.





GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2019 Budget - VEHICLES

ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Debt 1		Debt 2		Debt 1		Debt 2		Debt 1		Debt 2	
				2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	
VEHICLES:															
2010	Ford Expedition - Chief (701)	Admin	51,855												
2008	GMC Yukon (702)	Admin	48,372				2			5					
2007	Pick-Up Truck FPB/Fire Marshall (703)	Admin	29,619			1									
2006	2006 Chevy Colorado Truck (735)	Admin	19,429							4					
2007	GMC Pickup - FPB 760	Admin	29,619					3							
2009	Chevy Sub Lt1 - PubEd	Admin	34,658								6				
2016	Ford Escape - 738	Admin	24,764												
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411												
	Admin Vehicle Replacement Fund														
2007	Pierce Ladder (Truck 1)	Station 1	648,172												
2015	Ford Pick-up - Squad 1	Station 1	55,522												
2006	Sterling Tanker - T1	Station 1	187,942												
1999	Rescue - Freightliner (R1)	Station 1	170,628										400,000		
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951												
2011	ORV Trailer Kelley	Station 1	2,195												
2012	RTV - Kubota RTV900	Station 1	11,295												
2015	MTI - Special Ops Trailer	Station 1	12,128												
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162												
2001	Tanker - Freightliner (T8)	Station 8	162,350												
1991	Rescue - Ford (8R)	Station 8	119,377												
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600												
1995	Mule - Kawasaki (8 Mule)	Station 8	6,675		15,000										
2013	Rosenbauer - E8	Station 8	600,022												
2018	Squad 8	Station 8	50,000	50,000											60,000
2001	Tanker - Freightliner (T9)	Station 9	124,406												
1988	Pierce Dash - Engine 9	Station 9	143,558												
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600					60,000							
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704												
2001	Wildfire - Ford (Brush 9)	Station 9	26,833												
2006	SkiDoo Expedition - sled 2	Station 9	6,023												
1995	Mule - Kawasaki (9 Mule)	Station 9	6,675		15,000										

2019 Bud Capital final  
1/26/2018



**GRAND TRAVERSE METRO FIRE DEPARTMENT**  
**CAPITAL PROJECTIONS - 10 Year Plan**  
**2019 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	12 New SCBA's	Various									\$75,000	\$75,000	\$75,000
	Asphalt/Parking Lot repairs	Various		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements	Various		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower									600,000			
	Generator	Admin			40,000								
	New Roof	Admin											40,000
2008	Station 1												
	Breathing Air Compressor - Cascade	Sta 1					40,000						
	Station 8												
	New Station	Sta 8				\$2,250,000							
	Station 9												
	Station Remodel	Sta 9		50,000									
	New Roof	Sta 9									40,000		
	Station 11												
	Floor Improvement/Remodel	Sta 11		350,000									
2011	Station 12												
	Asphalt turn around	Sta 12			40,000								
	<b>Total Building Improvements:</b>		\$ -	\$ 415,000	\$ 95,000	\$ 2,265,000	\$ 55,000	\$ 15,000	\$ 15,000	\$ 615,000	\$ 130,000	\$ 90,000	\$ 130,000

2019 BUDGET RESOLUTION FOR  
GRAND TRAVERSE METRO EMERGENCY SERVICES  
AUTHORITY

CHARTER TOWNSHIP OF \_\_\_\_\_  
COUNTY OF GRAND TRAVERSE, MICHIGAN

2018-

Minutes of a regular meeting of the Board of the Charter Township of \_\_\_\_\_, held  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, at \_\_\_\_\_ o'clock pm.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro  
Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of  
1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's  
annual budget will be funded by contributions from each Incorporating Township in the  
following manner:

"The total taxable value of ad valorem real property taxes of all Incorporating Townships  
shall be determined for the current year ("annual district taxable value") and a millage rate shall  
be determined ("uniform millage rate") by utilizing the annual district taxable value as if it were  
the taxable basis for funding the proposed annual budgets of the authority."

WHEREAS, Article XV of the Articles of Incorporation also states that:

"Each Incorporating Township shall be allocated its representative share of contribution  
by applying the uniform millage rate as determined on all ad valorem real property tax base of  
that Incorporating Township. The calculation is as follows:

Proposed Budget = "Uniform Millage Rate"

Annual District Taxable Value

WHEREAS, the "Uniform Millage Rate" for Metro's 2019 Budget is calculated to be  
**2.35 mills.**

**NOW, THEREFORE,**

BE IT RESOLVED that the Township hereby commits to fund Metro's 2019 Budget year with a financial contribution equal to 2.35 mills times the Townships ad valorem real property tax value, which equates to \$1,928,987 (for Garfield; \$1,281,408 for East Bay; \$757,963 for Acme);

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue to Metro by May 15, 2019.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2019 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent and Excused: \_\_\_\_\_

**CERTIFICATE**

I, \_\_\_\_\_, the duly elected and acting Clerk of the Township of \_\_\_\_\_, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of \_\_\_\_\_, adopted during a meeting of the Township of \_\_\_\_\_ Township Board, Grand Traverse County, Michigan held on \_\_\_\_\_, at which meeting \_\_\_\_\_ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk, Township of \_\_\_\_\_

Grand Traverse County, Michigan



Bank Code	Description	Beginning Balance 06/01/2018	Total Debits	Total Credits	Ending Balance 06/30/2018
CHASE	GENERAL FUND				
101	GENERAL FUND	609,889.73	67,936.27	73,285.13	604,540.87
206	FIRE FUND	70,553.86	0.00	7,433.60	63,120.26
207	POLICE PROTECTION	81,995.46	0.00	0.00	81,995.46
208	PARK FUND	14,418.06	998.00	0.00	15,416.06
209	CEMETERY FUND	13,657.65	700.00	284.00	14,073.65
212	LIQUOR FUND	2,623.65	13.75	0.00	2,637.40
	GENERAL FUND	<u>793,138.41</u>	<u>69,648.02</u>	<u>81,002.73</u>	<u>781,783.70</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	780,203.66	111.65	0.00	780,315.31
	FARMLAND PRESERVATION	<u>780,203.66</u>	<u>111.65</u>	<u>0.00</u>	<u>780,315.31</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,205.34	0.21	0.00	5,205.55
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,205.34</u>	<u>0.21</u>	<u>0.00</u>	<u>5,205.55</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,229.56	19.38	0.00	157,248.94
	GENERAL FUND - HIGH YIELD	<u>157,229.56</u>	<u>19.38</u>	<u>0.00</u>	<u>157,248.94</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	298,252.30	49.03	0.00	298,301.33
	GENERAL FUND - MONEY MARKET	<u>298,252.30</u>	<u>49.03</u>	<u>0.00</u>	<u>298,301.33</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,997.96	14.04	13.75	6,998.25
	LIQUOR MONEY MARKET	<u>6,997.96</u>	<u>14.04</u>	<u>13.75</u>	<u>6,998.25</u>
PARKS	BAYSIDE PARK				
402	BAYSIDE PARK CAPITAL FUND	365,055.25	100,000.00	2,895.00	462,160.25
	BAYSIDE PARK	<u>365,055.25</u>	<u>100,000.00</u>	<u>2,895.00</u>	<u>462,160.25</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
FROM 06/01/2018 TO 06/30/2018

Bank Code	Description	Beginning Balance 06/01/2018	Total Debits	Total Credits	Ending Balance 06/30/2018
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	319,612.26	0.00	0.00	319,612.26
	HOLIDAY 818	319,612.26	0.00	0.00	319,612.26
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	1,829,648.10	75,433.63	84,206.51	1,820,875.22
591	WATER FUND- HOPE VILLAGE	(287.35)	2,166.58	1,544.26	334.97
	ACME RELIEF SEWER	1,829,360.75	77,600.21	85,750.77	1,821,210.19
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,337.84	24.26	0.00	197,362.10
	ACME RELIEF SEWER MONEY MARKET	197,337.84	24.26	0.00	197,362.10
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,381.73	0.20	0.00	1,381.93
	SHORELINE PRESERVATION	1,381.73	0.20	0.00	1,381.93
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	25,410.23	0.00	0.00	25,410.23
	CURRENT TAX COLLECTION	25,410.23	0.00	0.00	25,410.23
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	5,600.00	0.00	0.00	5,600.00
	TOTAL - ALL FUNDS	4,784,985.29	247,467.00	169,662.25	4,862,790.04

*Sarah Lawrence*  
*Deputy Treasurer*  
*8/2/18*

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2018 (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	224,100.00	224,621.51	(46.73)	(521.51)	100.23
101-000-412.000	PERSONAL PROP TAXES	14,005.00	16,359.68	0.00	(2,354.68)	116.81
101-000-445.000	CURRENT TAXES	0.00	(0.93)	(0.93)	0.93	100.00
101-000-445.020	PENALTIES& INTEREST	2,600.00	827.37	0.00	1,772.63	31.82
101-000-447.000	ADMINISTRATIVE FEE 1%	98,500.00	100,900.31	(1.87)	(2,400.31)	102.44
101-000-448.000	CABLE TV FEE	82,000.00	66,543.51	0.00	15,456.49	81.15
101-000-465.000	PASSPORT FEES	1,500.00	2,766.55	238.15	(1,266.55)	184.44
101-000-574.000	ST SHARED SALES TAX	340,695.00	300,185.00	55,819.00	40,510.00	88.11
101-000-577.000	SWAMP TAX	1,350.00	1,420.90	0.00	(70.90)	105.25
101-000-602.000	GRANTS	35,000.00	0.00	0.00	35,000.00	0.00
101-000-602.004	ENDOWMENT	0.00	9,864.00	0.00	(9,864.00)	100.00
101-000-607.000	CHARGES FOR SERVICES	0.00	1,448.63	0.00	(1,448.63)	100.00
101-000-608.001	Zoning Fees	6,510.00	40,890.00	1,755.00	(34,380.00)	628.11
101-000-610.000	Revenues for Escrow Account	43,000.00	10,632.84	0.00	32,367.16	24.73
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,450.00	7,803.53	7,803.53	(1,353.53)	120.98
101-000-665.000	INTEREST ON INVESTMENTS	350.00	831.63	68.41	(481.63)	237.61
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,616.00	2,446.82	0.00	169.18	93.53
101-000-667.000	RENT-PARKS	100.00	70.00	0.00	30.00	70.00
101-000-671.000	MISC REVENUES	6,500.00	0.00	0.00	6,500.00	0.00
101-000-676.000	REIMBURSEMENTS	46,700.00	25,343.08	894.58	21,356.92	54.27
101-000-676.701	REIMBURSEMENTS FROM 701	1,200.00	0.00	0.00	1,200.00	0.00
101-000-699.000	TRANS IN FRM OTHER FUNDS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		938,176.00	812,954.43	66,529.14	125,221.57	86.65
TOTAL REVENUES		938,176.00	812,954.43	66,529.14	125,221.57	86.65
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	700.00	644.38	138.10	55.62	92.05
101-000-992.000	CONTINGENCY	74,000.00	0.00	0.00	74,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,200.00	1,000.00	0.00	200.00	83.33
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00	300.00	0.00	100.00	75.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	11,595.00	2,885.63	1,296.00	8,709.37	24.89
101-000-999.000	TRANSFER TO OTHER FUNDS	101,000.00	101,000.00	1,000.00	0.00	100.00
Total Dept 000		188,895.00	105,830.01	2,434.10	83,064.99	56.03
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,243.00	27,034.50	2,230.76	208.50	99.23
101-101-703.001	SECRETARY	31,100.00	30,860.00	2,500.80	240.00	99.23
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,587.00	4,723.06	385.49	(136.06)	102.97
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	1,233.44	160.59	1,266.56	49.34
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	9,900.00	0.00	1,100.00	90.00
101-101-801.001	INTERNAL ACCOUNTANT	1,000.00	605.00	255.00	395.00	60.50
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,700.00	2,516.70	0.00	(816.70)	148.04
101-101-802.002	ATTORNEY SERVICES	13,000.00	10,601.98	1,351.77	2,398.02	81.55
101-101-802.005	CONTRACTED COMMUNITY SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	40,000.00	16,364.55	4,798.30	23,635.45	40.91
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	24,500.00	20,514.42	1,400.65	3,985.58	83.73
101-101-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,520.00	3,549.25	283.94	(29.25)	100.83

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Expenditures							
101-101-900.000	PUBLICATIONS	1,250.00	1,444.50	357.25	(194.50)	115.56	
101-101-910.000	INSURANCE	6,700.00	6,102.62	307.70	597.38	91.08	
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	60.00	0.00	240.00	20.00	
101-101-960.000	dues subscriptions	5,900.00	5,772.11	0.00	127.89	97.83	
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		189,800.00	141,282.13	14,032.25	48,517.87	74.44	
Dept 171 - SUPERVISOR EXPENDITURES							
101-171-702.000	SALARIES	40,000.00	38,461.50	3,076.92	1,538.50	96.15	
101-171-714.000	FICA LOCAL SHARE	3,590.00	3,236.67	258.94	353.33	90.16	
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00	
101-171-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00	
101-171-874.000	RETIREMENT/PENSION	4,725.00	4,230.75	338.46	494.25	89.54	
101-171-910.000	INSURANCE	4,000.00	3,846.25	307.70	153.75	96.16	
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00	
Total Dept 171 - SUPERVISOR EXPENDITURES		53,215.00	49,775.17	3,982.02	3,439.83	93.54	
Dept 191 - ELECTION EXPENDITURES							
101-191-702.000	SALARIES	10,000.00	0.00	0.00	10,000.00	0.00	
101-191-726.000	SUPPLIES & POSTAGE	6,050.00	1,944.37	1,440.46	4,105.63	32.14	
Total Dept 191 - ELECTION EXPENDITURES		16,050.00	1,944.37	1,440.46	14,105.63	12.11	
Dept 209 - ASSESSOR'S EXPENDITURES							
101-209-702.000	SALARIES	5,000.00	5,000.04	416.67	(0.04)	100.00	
101-209-714.000	FICA LOCAL SHARE	500.00	382.50	31.87	117.50	76.50	
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	2,974.14	133.88	1,025.86	74.35	
101-209-803.002	ASSESSING CONTRACT SERVICES	41,600.00	41,824.00	0.00	(224.00)	100.54	
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00	
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,600.00	2,223.00	0.00	377.00	85.50	
Total Dept 209 - ASSESSOR'S EXPENDITURES		56,700.00	52,403.68	582.42	4,296.32	92.42	
Dept 215 - CLERK'S EXPENDITURES							
101-215-702.000	SALARIES	40,008.00	38,469.25	3,077.54	1,538.75	96.15	
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	17,680.00	15,846.00	1,338.75	1,834.00	89.63	
101-215-714.000	FICA LOCAL SHARE	4,390.00	3,652.98	278.75	737.02	83.21	
101-215-726.000	SUPPLIES & POSTAGE	850.00	938.09	283.50	(88.09)	110.36	
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	1,750.00	0.00	550.00	76.09	
101-215-860.000	TRAVEL & MILEAGE	2,000.00	1,760.66	26.65	239.34	88.03	
101-215-874.000	RETIREMENT/PENSION	5,670.00	5,431.63	441.64	238.37	95.80	
101-215-910.000	INSURANCE	12,535.00	10,355.11	987.85	2,179.89	82.61	
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	2,187.21	0.00	(87.21)	104.15	
Total Dept 215 - CLERK'S EXPENDITURES		87,533.00	80,390.93	6,434.68	7,142.07	91.84	
Dept 247 - BOARD OF REVIEW							
101-247-702.000	SALARIES	700.00	540.00	0.00	160.00	77.14	
101-247-714.000	FICA LOCAL SHARE	55.00	41.31	0.00	13.69	75.11	
101-247-900.000	PUBLICATIONS	75.00	36.79	0.00	38.21	49.05	

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-956.000	MISCELLANEOUS	125.00	153.48	0.00	(28.48)	122.78
Total Dept 247 - BOARD OF REVIEW		955.00	771.58	0.00	183.42	80.79
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	24,191.25	1,935.30	967.75	96.15
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	27,257.50	2,166.08	901.50	96.80
101-253-714.000	FICA LOCAL SHARE	3,830.00	4,068.62	337.28	(238.62)	106.23
101-253-726.000	SUPPLIES & POSTAGE	5,000.00	5,692.13	2,981.07	(692.13)	113.84
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	1,336.00	0.00	164.00	89.07
101-253-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,730.00	5,360.22	440.90	369.78	93.55
101-253-910.000	INSURANCE	4,000.00	2,664.38	307.70	1,335.62	66.61
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,278.00	70,570.10	8,168.33	3,707.90	95.01
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,400.00	2,926.59	1,014.22	(526.59)	121.94
101-265-850.000	TELEPHONE	4,600.00	0.00	0.00	4,600.00	0.00
101-265-851.000	CABLE INTERNET SERVICES	5,150.00	3,952.83	314.79	1,197.17	76.75
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	20,000.00	18,030.59	1,684.44	1,969.41	90.15
101-265-921.000	STREET LIGHTS	11,500.00	10,536.68	1,160.26	963.32	91.62
101-265-922.000	DTE GAS	3,600.00	3,345.24	156.58	254.76	92.92
101-265-923.000	SEWER TOWNSHIP HALL	1,200.00	720.00	120.00	480.00	60.00
101-265-930.000	REPAIRS & MAINT	8,000.00	10,345.76	845.59	(2,345.76)	129.32
Total Dept 265 - TOWNHALL EXPENDITURES		56,450.00	49,857.69	5,295.88	6,592.31	88.32
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	60,000.00	57,692.25	4,615.38	2,307.75	96.15
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	7,949.00	2,525.00	7,051.00	52.99
101-410-714.000	FICA LOCAL SHARE	4,846.00	5,315.81	569.80	(469.81)	109.69
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	17.51	0.00	982.49	1.75
101-410-726.001	POSTAGE T & A	100.00	19.78	0.00	80.22	19.78
101-410-802.001	ATTORNEY SERVICES LITIGATION	5,000.00	330.00	0.00	4,670.00	6.60
101-410-802.002	ATTORNEY SERVICES	15,000.00	12,108.96	2,188.23	2,891.04	80.73
101-410-802.003	ATTORNEY T & A	10,000.00	1,000.00	0.00	9,000.00	10.00
101-410-803.000	PLANNER SERVICES	8,050.00	3,695.13	0.00	4,354.87	45.90
101-410-803.001	PLANNING CONSULTANT	15,000.00	4,520.01	0.00	10,479.99	30.13
101-410-803.004	ENGINEERING SERVICES T&A	15,000.00	2,443.00	0.00	12,557.00	16.29
101-410-803.005	PLANNING & CONSULTANT T & A	15,000.00	2,370.00	0.00	12,630.00	15.80
101-410-803.006	STAFF REVIEW T & A	1,500.00	1,422.10	0.00	77.90	94.81
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	500.00	635.87	0.00	(135.87)	127.17
101-410-860.000	TRAVEL & MILEAGE	600.00	365.79	0.00	234.21	60.97
101-410-874.000	RETIREMENT/PENSION	6,400.00	6,153.75	492.30	246.25	96.15
101-410-900.000	PUBLICATIONS	2,000.00	2,069.50	389.50	(69.50)	103.48
101-410-900.001	PUBLICATIONS T & A	0.00	802.50	107.50	(802.50)	100.00
101-410-910.000	INSURANCE	4,000.00	3,953.50	307.70	46.50	98.84
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	20.00	0.00	80.00	20.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	1,178.46	0.00	1,321.54	47.14
101-410-960.000	dues subscriptions	800.00	350.00	0.00	450.00	43.75



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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Expenditures							
101-410-964.000	REIMBURSEMENTS	0.00	672.45	0.00	(672.45)	100.00	
Total Dept 410 - PLANNING & ZONING EXPENDITURES		182,696.00	115,085.37	11,195.41	67,610.63	62.99	
Dept 750 - MAINT & PARKS EXPENDITURES							
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	15,120.00	15,952.50	2,163.75	(832.50)	105.51	
101-750-714.000	FICA LOCAL SHARE	1,187.00	1,220.38	165.53	(33.38)	102.81	
101-750-726.000	SUPPLIES & POSTAGE	1,700.00	1,156.67	278.00	543.33	68.04	
101-750-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00	
101-750-930.000	REPAIRS & MAINT	44,525.00	47,215.05	21,628.61	(2,690.05)	106.04	
101-750-956.000	MISCELLANEOUS	2,000.00	2,400.00	0.00	(400.00)	120.00	
Total Dept 750 - MAINT & PARKS EXPENDITURES		65,032.00	67,944.60	24,235.89	(2,912.60)	104.48	
Dept 865 - INSURANCE							
101-865-910.000	INSURANCE	15,000.00	14,943.32	0.00	56.68	99.62	
Total Dept 865 - INSURANCE		15,000.00	14,943.32	0.00	56.68	99.62	
Dept 970 - CAPITAL IMPROVEMENTS							
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00	
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	6,500.00	5,587.82	0.00	912.18	85.97	
101-970-975.000	TWNHALL CAPITAL IMPROVE	19,000.00	7,573.54	0.00	11,426.46	39.86	
Total Dept 970 - CAPITAL IMPROVEMENTS		30,000.00	13,161.36	0.00	16,838.64	43.87	
TOTAL EXPENDITURES		1,016,604.00	763,960.31	77,801.44	252,643.69	75.15	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		938,176.00	812,954.43	66,529.14	125,221.57	86.65	
TOTAL EXPENDITURES		1,016,604.00	763,960.31	77,801.44	252,643.69	75.15	
NET OF REVENUES & EXPENDITURES		(78,428.00)	48,994.12	(11,272.30)	(127,422.12)	62.47	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-402.000	CURRENT PROPERTY TAXES	724,767.00	727,810.16	0.00	(3,043.16)	100.42	
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	100,233.00	95,182.20	0.00	5,050.80	94.96	
Total Dept 000		825,000.00	822,992.36	0.00	2,007.64	99.76	
TOTAL REVENUES		825,000.00	822,992.36	0.00	2,007.64	99.76	
Expenditures							
Dept 000							
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	98,500.00	95,572.26	7,433.60	2,927.74	97.03	
206-000-805.000	METRO FIRE CONTRACT	724,760.00	723,014.92	0.00	1,745.08	99.76	

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<hr/>						
Fund 206 - FIRE FUND						
Expenditures						
Total Dept 000		823,260.00	818,587.18	7,433.60	4,672.82	99.43
TOTAL EXPENDITURES		823,260.00	818,587.18	7,433.60	4,672.82	99.43
<hr/>						
Fund 206 - FIRE FUND:						
TOTAL REVENUES		825,000.00	822,992.36	0.00	2,007.64	99.76
TOTAL EXPENDITURES		823,260.00	818,587.18	7,433.60	4,672.82	99.43
NET OF REVENUES & EXPENDITURES		1,740.00	4,405.18	(7,433.60)	(2,665.18)	253.17
<hr/>						
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	46,100.00	23,060.93	0.00	23,039.07	50.02
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	8,600.00	0.00	0.00	100.00
Total Dept 000		82,300.00	31,660.93	0.00	50,639.07	38.47
TOTAL REVENUES		82,300.00	31,660.93	0.00	50,639.07	38.47
<hr/>						
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	39,075.50	0.00	41,924.50	48.24
207-000-956.000	MISCELLANEOUS	5,000.00	1,500.00	0.00	3,500.00	30.00
Total Dept 000		86,000.00	40,575.50	0.00	45,424.50	47.18
TOTAL EXPENDITURES		86,000.00	40,575.50	0.00	45,424.50	47.18
<hr/>						
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		82,300.00	31,660.93	0.00	50,639.07	38.47
TOTAL EXPENDITURES		86,000.00	40,575.50	0.00	45,424.50	47.18
NET OF REVENUES & EXPENDITURES		(3,700.00)	(8,914.57)	0.00	5,214.57	240.93
<hr/>						
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	14,893.15	998.00	(11,893.15)	496.44
208-000-699.000	TRANS IN FRM OTHER FUNDS	682.45	682.45	0.00	0.00	100.00
Total Dept 000		3,682.45	15,575.60	998.00	(11,893.15)	422.97
TOTAL REVENUES		3,682.45	15,575.60	998.00	(11,893.15)	422.97

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 208 - PARK FUND							
Expenditures							
Dept 000							
208-000-876.000	REFUNDS &OVERPAYMENTS	0.00	570.00	0.00	(570.00)	100.00	
208-000-930.005	SHORELINE REDEVELOPMENT	4,900.00	450.00	0.00	4,450.00	9.18	
Total Dept 000		4,900.00	1,020.00	0.00	3,880.00	20.82	
TOTAL EXPENDITURES		4,900.00	1,020.00	0.00	3,880.00	20.82	
Fund 208 - PARK FUND:							
TOTAL REVENUES		3,682.45	15,575.60	998.00	(11,893.15)	422.97	
TOTAL EXPENDITURES		4,900.00	1,020.00	0.00	3,880.00	20.82	
NET OF REVENUES & EXPENDITURES		(1,217.55)	14,555.60	998.00	(15,773.15)	1,195.48	
Fund 209 - CEMETERY FUND							
Revenues							
Dept 000							
209-000-643.000	CEMETARY lot &plots	3,400.00	3,200.00	0.00	200.00	94.12	
209-000-646.000	BURIAL FEE PAYMENTS	8,500.00	4,500.00	700.00	4,000.00	52.94	
Total Dept 000		11,900.00	7,700.00	700.00	4,200.00	64.71	
TOTAL REVENUES		11,900.00	7,700.00	700.00	4,200.00	64.71	
Expenditures							
Dept 000							
209-000-726.000	SUPPLIES & POSTAGE	300.00	488.95	0.00	(188.95)	162.98	
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,800.00	3,750.00	0.00	4,050.00	48.08	
209-000-930.000	REPAIRS & MAINT	1,500.00	124.79	85.60	1,375.21	8.32	
Total Dept 000		9,600.00	4,363.74	85.60	5,236.26	45.46	
TOTAL EXPENDITURES		9,600.00	4,363.74	85.60	5,236.26	45.46	
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		11,900.00	7,700.00	700.00	4,200.00	64.71	
TOTAL EXPENDITURES		9,600.00	4,363.74	85.60	5,236.26	45.46	
NET OF REVENUES & EXPENDITURES		2,300.00	3,336.26	614.40	(1,036.26)	145.05	
Fund 212 - LIQUOR FUND							
Revenues							
Dept 000							
212-000-443.000	LIQUOR LICENSE FEES	9,400.00	10,114.50	13.75	(714.50)	107.60	
212-000-665.000	INTEREST ON INVESTMENTS	3.00	3.53	0.29	(0.53)	117.67	
Total Dept 000		9,403.00	10,118.03	14.04	(715.03)	107.60	

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
TOTAL REVENUES		9,403.00	10,118.03	14.04	(715.03)	107.60
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	8,600.00	0.00	0.00	100.00
Total Dept 000		8,600.00	8,600.00	0.00	0.00	100.00
TOTAL EXPENDITURES		8,600.00	8,600.00	0.00	0.00	100.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,403.00	10,118.03	14.04	(715.03)	107.60
TOTAL EXPENDITURES		8,600.00	8,600.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		803.00	1,518.03	14.04	(715.03)	189.04
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	230,800.00	240,103.32	0.00	(9,303.32)	104.03
225-000-665.000	INTEREST ON INVESTMENTS	100.00	1,191.20	111.86	(1,091.20)	1,191.20
Total Dept 000		230,900.00	241,294.52	111.86	(10,394.52)	104.50
TOTAL REVENUES		230,900.00	241,294.52	111.86	(10,394.52)	104.50
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	22,500.00	0.00	7,500.00	75.00
225-000-902.000	BANK CHARGES	0.00	30.00	0.00	(30.00)	100.00
225-000-941.000	PDR PYMT TO LANDOWNERS	300,000.00	0.00	0.00	300,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	2,500.00	22,200.00	0.00	(19,700.00)	888.00
Total Dept 000		334,500.00	44,730.00	0.00	289,770.00	13.37
TOTAL EXPENDITURES		334,500.00	44,730.00	0.00	289,770.00	13.37
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		230,900.00	241,294.52	111.86	(10,394.52)	104.50
TOTAL EXPENDITURES		334,500.00	44,730.00	0.00	289,770.00	13.37
NET OF REVENUES & EXPENDITURES		(103,600.00)	196,564.52	111.86	(300,164.52)	189.73
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						

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		AMENDED BUDGET	06/30/2018	MONTH 06/30/2018	BALANCE	
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	2.63	0.20	(2.63)	100.00
Total Dept 000		0.00	2.63	0.20	(2.63)	100.00
TOTAL REVENUES		0.00	2.63	0.20	(2.63)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	2.63	0.20	(2.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2.63	0.20	(2.63)	100.00
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Expenditures						
Dept 000						
401-000-999.000	TRANSFER TO OTHER FUNDS	682.45	682.45	0.00	0.00	100.00
Total Dept 000		682.45	682.45	0.00	0.00	100.00
TOTAL EXPENDITURES		682.45	682.45	0.00	0.00	100.00
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		682.45	682.45	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(682.45)	(682.45)	0.00	0.00	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	0.00	0.00	3,000.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	43,069.25	0.00	256,930.75	14.36
402-000-671.000	MISC REVENUES	200,000.00	200,000.00	100,000.00	0.00	100.00
402-000-699.000	TRANS IN FRM OTHER FUNDS	200,000.00	100,000.00	0.00	100,000.00	50.00
Total Dept 000		703,000.00	343,069.25	100,000.00	359,930.75	48.80
TOTAL REVENUES		703,000.00	343,069.25	100,000.00	359,930.75	48.80
Expenditures						
Dept 000						
402-000-803.000	PLANNER SERVICES	80,000.00	25,128.00	3,850.00	54,872.00	31.41
402-000-803.003	ENGINEERING SERVICES	10,000.00	22,736.00	0.00	(12,736.00)	227.36
402-000-930.002	PARKS & RECREATION EXPENDITURE	510,000.00	162,256.67	143,256.67	347,743.33	31.82
Total Dept 000		600,000.00	210,120.67	147,106.67	389,879.33	35.02



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Fund 402 - BAYSIDE PARK CAPITAL FUND						
Expenditures						
TOTAL EXPENDITURES		600,000.00	210,120.67	147,106.67	389,879.33	35.02
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		703,000.00	343,069.25	100,000.00	359,930.75	48.80
TOTAL EXPENDITURES		600,000.00	210,120.67	147,106.67	389,879.33	35.02
NET OF REVENUES & EXPENDITURES		103,000.00	132,948.58	(47,106.67)	(29,948.58)	129.08
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	884,500.00	847,681.76	75,169.42	36,818.24	95.84
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	1,364,580.00	0.00	0.00	1,364,580.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	0.00	4,400.91	288.47	(4,400.91)	100.00
590-000-668.000	INTEREST & FEES	2,210.00	0.00	0.00	2,210.00	0.00
Total Dept 000		2,253,790.00	852,082.67	75,457.89	1,401,707.33	37.81
Dept 550 - HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	0.00	(1,167.28)	0.00	1,167.28	100.00
590-550-460.000	USAGE&CONNECTION FEES	0.00	2,448.60	0.00	(2,448.60)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		0.00	1,281.32	0.00	(1,281.32)	100.00
TOTAL REVENUES		2,253,790.00	853,363.99	75,457.89	1,400,426.01	37.86
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	585.00	0.00	4,415.00	11.70
590-000-803.003	ENGINEERING SERVICES	161,900.00	93,086.00	3,089.00	68,814.00	57.50
590-000-956.001	OPERATING & MAINT EXP	406,714.00	332,593.59	31,339.16	74,120.41	81.78
590-000-956.003	HOCH ROAD #697 EXP	1,000.00	939.97	17.80	60.03	94.00
590-000-995.001	INTEREST on BONDS	25,200.00	20,659.94	0.00	4,540.06	81.98
590-000-995.002	PRINCIPAL ON JOINT VENTURE	86,381.00	93,252.08	0.00	(6,871.08)	107.95
Total Dept 000		686,195.00	541,116.58	34,445.96	145,078.42	78.86
TOTAL EXPENDITURES		686,195.00	541,116.58	34,445.96	145,078.42	78.86
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		2,253,790.00	853,363.99	75,457.89	1,400,426.01	37.86
TOTAL EXPENDITURES		686,195.00	541,116.58	34,445.96	145,078.42	78.86
NET OF REVENUES & EXPENDITURES		1,567,595.00	312,247.41	41,011.93	1,255,347.59	19.92

Fund 591 - WATER FUND- HOPE VILLAGE  
 Revenues  
 Dept 550 - HOPE VILLAGE- WATER

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		AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	MONTH 06/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
591-550-460.000	USAGE&CONNECTION FEES	15,400.00	10,095.18	1,166.58	5,304.82	65.55
591-550-698.000	TRANS IN FRM OTHER FUNDS	1,000.00	1,000.00	1,000.00	0.00	100.00
Total Dept 550 - HOPE VILLAGE- WATER		16,400.00	11,095.18	2,166.58	5,304.82	67.65
TOTAL REVENUES		16,400.00	11,095.18	2,166.58	5,304.82	67.65
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,300.00	10,760.21	1,544.26	4,539.79	70.33
Total Dept 550 - HOPE VILLAGE- WATER		15,300.00	10,760.21	1,544.26	4,539.79	70.33
TOTAL EXPENDITURES		15,300.00	10,760.21	1,544.26	4,539.79	70.33
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		16,400.00	11,095.18	2,166.58	5,304.82	67.65
TOTAL EXPENDITURES		15,300.00	10,760.21	1,544.26	4,539.79	70.33
NET OF REVENUES & EXPENDITURES		1,100.00	334.97	622.32	765.03	30.45
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	4.37	0.00	(4.37)	100.00
Total Dept 000		0.00	4.37	0.00	(4.37)	100.00
TOTAL EXPENDITURES		0.00	4.37	0.00	(4.37)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	4.37	0.00	(4.37)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4.37)	0.00	4.37	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,100.00	67,148.34	0.00	951.66	98.60
811-000-672.020	PREPAID ASSESSMENTS	0.00	11,661.12	0.00	(11,661.12)	100.00
Total Dept 000		68,100.00	78,809.46	0.00	(10,709.46)	115.73
TOTAL REVENUES		68,100.00	78,809.46	0.00	(10,709.46)	115.73

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Expenditures						
Dept 000						
811-000-956.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	100.00
811-000-995.001	INTEREST on BONDS	12,000.00	11,540.00	0.00	460.00	96.17
811-000-997.000	DEBT PAYMENT TO COUNTY	50,000.00	50,000.00	0.00	0.00	100.00
Total Dept 000		62,500.00	62,040.00	0.00	460.00	99.26
TOTAL EXPENDITURES		62,500.00	62,040.00	0.00	460.00	99.26
<hr/>						
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		68,100.00	78,809.46	0.00	(10,709.46)	115.73
TOTAL EXPENDITURES		62,500.00	62,040.00	0.00	460.00	99.26
NET OF REVENUES & EXPENDITURES		5,600.00	16,769.46	0.00	(11,169.46)	299.45
<hr/>						
TOTAL REVENUES - ALL FUNDS		5,142,651.45	3,228,636.38	245,977.71	1,914,015.07	62.78
TOTAL EXPENDITURES - ALL FUNDS		3,648,141.45	2,506,561.01	268,417.53	1,141,580.44	68.71
NET OF REVENUES & EXPENDITURES		1,494,510.00	722,075.37	(22,439.82)	772,434.63	48.32

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	675,197.72	603,040.87
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,705.38	298,301.33
101-000-005.000	1886-HIGH YIELD	157,013.26	157,248.94
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	128,288.00	121,357.88
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	0.00	185,000.00
101-000-084.703	DUE FROM CURRENT TAX FUND	0.00	(337.25)
Total Assets		1,404,596.25	1,414,158.04
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	30,624.85	14,450.82
101-000-231.200	OTHER PAYROLL DEDUCTIONS	1,409.36	653.89
101-000-339.000	DEFERRED REVENUE	49,346.27	49,346.27
Total Liabilities		95,383.31	64,450.98
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND-RESTRICTED	0.00	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTRICTED	0.00	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	0.00	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITTED	0.00	7,776.12
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMITTED	0.00	30,000.00
101-000-382.005	GTTC ENGINEER PROJECT MNGT-COMMITTED	0.00	32,000.00
101-000-390.000	Fund Balance	1,309,212.94	835,853.82
Total Fund Balance		1,309,212.94	1,300,712.94
Beginning Fund Balance			1,309,212.94
Net of Revenues VS Expenditures			48,994.12
Fund Balance Adjustments			(8,500.00)
Ending Fund Balance			1,349,707.06
Total Liabilities And Fund Balance			1,414,158.04

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BALANCE SHEET FOR ACME TOWNSHIP  
Period Ending 06/30/2018

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Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	58,715.08	63,120.26
Total Assets		58,715.08	63,120.26
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	58,715.08	58,715.08
Total Fund Balance		58,715.08	58,715.08
Beginning Fund Balance			58,715.08
Net of Revenues VS Expenditures			4,405.18
Ending Fund Balance			63,120.26
Total Liabilities And Fund Balance			63,120.26



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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	90,910.03	81,995.46
Total Assets		90,910.03	81,995.46
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	90,910.03	90,910.03
Total Fund Balance		90,910.03	90,910.03
Beginning Fund Balance			90,910.03
Net of Revenues VS Expenditures			(8,914.57)
Ending Fund Balance			81,995.46
Total Liabilities And Fund Balance			81,995.46

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	4,960.46	15,416.06
Total Assets		4,960.46	15,416.06
*** Liabilities ***			
Total Liabilities		4,100.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	860.46	860.46
Total Fund Balance		860.46	860.46
Beginning Fund Balance			860.46
Net of Revenues VS Expenditures			14,555.60
Ending Fund Balance			15,416.06
Total Liabilities And Fund Balance			15,416.06

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,615.79	14,073.65
Total Assets		14,615.79	14,073.65
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	3,680.00	(198.40)
Total Liabilities		3,680.00	(198.40)
*** Fund Balance ***			
209-000-390.000	Fund Balance	10,935.79	10,935.79
Total Fund Balance		10,935.79	10,935.79
Beginning Fund Balance			10,935.79
Net of Revenues VS Expenditures			3,336.26
Ending Fund Balance			14,272.05
Total Liabilities And Fund Balance			14,073.65

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	1,122.90	2,637.40
212-000-004.000	0650-MONEY MARKET	6,994.72	6,998.25
Total Assets		8,117.62	9,635.65
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	8,117.62	8,117.62
Total Fund Balance		8,117.62	8,117.62
Beginning Fund Balance			8,117.62
Net of Revenues VS Expenditures			1,518.03
Ending Fund Balance			9,635.65
Total Liabilities And Fund Balance			9,635.65

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	583,753.37	780,315.31
225-000-004.000	4319-MONEY MARKET	5,202.97	5,205.55
Total Assets		588,956.34	785,520.86
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	588,956.34	588,956.34
Total Fund Balance		588,956.34	588,956.34
Beginning Fund Balance			588,956.34
Net of Revenues VS Expenditures			196,564.52
Ending Fund Balance			785,520.86
Total Liabilities And Fund Balance			785,520.86

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,379.30	1,381.93
Total Assets		1,379.30	1,381.93
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,379.30	1,379.30
Total Fund Balance		1,379.30	1,379.30
Beginning Fund Balance			1,379.30
Net of Revenues VS Expenditures			2.63
Ending Fund Balance			1,381.93
Total Liabilities And Fund Balance			1,381.93

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Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	682.45	0.00
*** Liabilities ***			
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	682.45	682.45
	Total Fund Balance	682.45	682.45
	Beginning Fund Balance		682.45
	Net of Revenues VS Expenditures		(682.45)
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00



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Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	0.00	462,160.25
Total Assets		0.00	462,160.25
*** Liabilities ***			
402-000-202.000	ACCOUNTS PAYABLE	0.00	144,211.67
402-000-214.101	DUE TO GENERAL FUND	0.00	185,000.00
Total Liabilities		0.00	329,211.67
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			132,948.58
Ending Fund Balance			132,948.58
Total Liabilities And Fund Balance			462,160.25

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,541,597.75	1,820,875.22
590-000-004.000	0651-MONEY MARKET	197,066.63	197,362.10
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(71,095.00)	(71,095.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,876,837.24)	(5,876,837.24)
590-000-158.000	CONSTRUCTION IN PROGRESS	0.00	1,063,541.03
Total Assets		9,031,045.74	9,298,813.94
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	54,118.21	9,639.00
590-000-250.000	BONDS PAYABLE LONG TERM	429,846.00	429,846.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,021.00	3,021.00
590-000-250.100	Current portion of Bonds	97,160.00	97,160.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	36,908.00	36,908.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		626,233.21	581,754.00
*** Fund Balance ***			
590-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	0.00	370,210.00
590-000-382.001	REPLACEMENT	0.00	246,807.00
590-000-382.002	IMPROVEMENT	0.00	509,150.00
590-000-390.000	Fund Balance	8,404,812.53	7,278,645.53
Total Fund Balance		8,404,812.53	8,404,812.53
Beginning Fund Balance			8,404,812.53
Net of Revenues VS Expenditures			312,247.41
Ending Fund Balance			8,717,059.94
Total Liabilities And Fund Balance			9,298,813.94

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	0.00	334.97
Total Assets		0.00	334.97
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			334.97
Ending Fund Balance			334.97
Total Liabilities And Fund Balance			334.97

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	8,800.00	5,600.00
Total Assets		8,800.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	8,800.00	5,600.00
Total Liabilities		8,800.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	28,967.81	25,410.23
Total Assets		28,967.81	25,410.23
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	28,788.86	25,235.65
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.92	0.92
Total Liabilities		28,970.81	25,417.60
*** Fund Balance ***			
703-000-390.000	Fund Balance	(3.00)	(3.00)
Total Fund Balance		(3.00)	(3.00)
Beginning Fund Balance			(3.00)
Net of Revenues VS Expenditures			(4.37)
Ending Fund Balance			(7.37)
Total Liabilities And Fund Balance			25,410.23

Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	302,842.80	319,612.26
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
Total Assets		998,725.05	1,015,494.51
*** Liabilities ***			
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
Total Liabilities		695,882.25	695,882.25
*** Fund Balance ***			
811-000-390.000	Fund Balance	302,842.80	302,842.80
Total Fund Balance		302,842.80	302,842.80
Beginning Fund Balance			302,842.80
Net of Revenues VS Expenditures			16,769.46
Ending Fund Balance			319,612.26
Total Liabilities And Fund Balance			1,015,494.51

## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 06/01/2018 AND 06/30/2018; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Transfer; AND Re...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
<b>NORTH FLIGHT INC</b>							
<b>Dispatched</b>							
8594	6/1/2018	NF 8: NF 8	07:17:25	Community Benefit		FIRE, STANDBY2345 MUNSON AVE CHERRY TREE INN	
8613	6/1/2018	NF 8: NF 8	12:16:51	Prehospital		GRAND TRAVERSE RESORT Near the coffee shop	MUNSON MEDICAL CENTER ER
8619	6/1/2018	NF 8: NF 8	14:04:48	Prehospital		2504 US-31 N	MUNSON MEDICAL CENTER ER
8691	6/2/2018	NF 8: NF 8	22:02:41	Prehospital		3355 HOLIDAY RD	MUNSON MEDICAL CENTER ER
8713	6/3/2018	NF 8: NF 8	09:40:11	Community Benefit		FIRE, STANDBY2035 US-31 N TAMARACK LODGE	
8916	6/5/2018	NF 8: NF 8	15:53:43	Prehospital		5908 US HIGHWAY 31 N McDonalds Acme in the Parking Lot	5908 US HIGHWAY 31 N
8945	6/6/2018	NF 9: NF 9	02:14:57	Prehospital		2211 US-31 N POINTS NORTH INN RM 205	MUNSON MEDICAL CENTER ER
9068	6/6/2018	NF 8: NF 8	22:41:20	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
9130	6/8/2018	NF 8: NF 8	10:00:47	Prehospital		6578 E. M-72	MUNSON MEDICAL CENTER ER
9131	6/8/2018	NF 9: NF 9	10:00:47	Prehospital		6578 E. M-72	MUNSON MEDICAL CENTER ER
9165	6/8/2018	NF 8: NF 8	20:12:17	Prehospital	CANCEL, PREHOSPITAL	3491 HOLIDAY RD	
9209	6/10/2018	NF 9: NF 9	02:49:28	Prehospital		3508 SCENIC HILLS DR	MUNSON MEDICAL CENTER ER
9268	6/11/2018	NF 8: NF 8	13:35:09	Community Benefit		FIRE, STANDBYMEIJER ACME	
9319	6/12/2018	NF 8: NF 8	13:32:02	Prehospital		6353 US HIGHWAY 31 N	
9353	6/13/2018	NF 9: NF 9	05:38:00	Prehospital		6787 LAUTNER RD	MUNSON MEDICAL CENTER ER
9485	6/15/2018	NF 9: NF 9	03:23:19	Prehospital		4806 BUNKER HILL RD	MUNSON MEDICAL CENTER ER
9530	6/15/2018	NF 8: NF 8	17:57:53	Prehospital		5037 ARROWHEAD CT	MUNSON MEDICAL CENTER ER
9657	6/18/2018	NF 8: NF 8	14:57:27	Prehospital		7075 M72 E	MUNSON MEDICAL CENTER ER
9697	6/19/2018	NF 5: NF 5	14:54:46	Prehospital	<Unknown>	4500 US HIGHWAY 31 N	
9761	6/20/2018	NF 8: NF 8	11:49:20	Prehospital		3495 HOLIDAY RD	MUNSON MEDICAL CENTER ER
9768	6/20/2018	NF 8: NF 8	13:12:33	Prehospital		4110 ROBIN HOOD LANE	MUNSON MEDICAL CENTER ER
9785	6/20/2018	NF 8: NF 8	19:00:58	Prehospital		SAMARITAS SR CARE - ACME 215	
9807	6/21/2018	NF 8: NF 8	08:59:52	Prehospital		GRAND TRAVERSE RESORT	MUNSON MEDICAL CENTER ER
9868	6/22/2018	NF 5: NF 5	00:42:44	Prehospital		ACME TERRACE AFC	ACME TERRACE AFC
9869	6/22/2018	NF 5: NF 5	03:01:03	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
9920	6/22/2018	NF 8: NF 8	22:23:42	Community Benefit		FIRE, STANDBY5166 ARROWHEAD CIR	
10068	6/25/2018	NF 8: NF 8	16:37:39	Community Benefit		FIRE, STANDBY9905 KAY RAY RD	
10104	6/26/2018	NF 8: NF 8	09:30:05	Prehospital		SAMARITAS SR CARE - ACME 107	MUNSON MEDICAL CENTER ER
10339	6/28/2018	NF 8: NF 8	16:03:15	Community Benefit		<Unknown>HOLIDAY CT & HOLIDAY PINES RD	
10391	6/29/2018	NF 8: NF 8	18:22:17	Prehospital	<Unknown>	8733 WOODRIDGE DR	
10393	6/29/2018	NF 8: NF 8	18:54:44	Prehospital		3272 COLUMBINE CT	MUNSON MEDICAL CENTER ER
10413	6/30/2018	NF 8: NF 8	08:39:46	Community Benefit		FIRE, STANDBY7280 DEEPWATER POINT RD	
10419	6/30/2018	NF 9: NF 9	10:33:41	Prehospital	<Unknown>	2350 US-31 N	
10443	6/30/2018	NF 11: NF 11	16:15:50	Prehospital		5356 US HIGHWAY 31 N PARKING LOT	MUNSON MEDICAL CENTER ER
10448	6/30/2018	NF 8: NF 8	17:42:16	Community Benefit		FIRE, STANDBY3544 SCENIC HILLS DR	
10457	6/30/2018	NF 8: NF 8	19:02:39	Community Benefit		<Unknown>8192 TURNBERRY CIR	

\* Shaded records indicate that trip has been cancelled

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## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 06/01/2018 AND 06/30/2018; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Transfer; AND Re...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC (cont.)							
Total Calls Dispatched: 36				Total Transports: 22			
NORTH FLIGHT INC (cont.)							
Not Dispatched							
8944	6/6/2018		02:14:57	Prehospital	<Unknown>	2211 US-31 N POINTS NORTH INN	
Total Calls Not Dispatched: 1				Total Transports: 0			
Total Calls for NORTH FLIGHT INC: 37				Total Transports: 22			

\* Shaded records indicate that trip has been cancelled

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July 2018

## 2018 Household Hazardous Waste Event Schedule

- Thursday April 12 -  
**31,692 lbs of HHW Collected!**
- -----
- Thursday May 10 -  
**36,825 lbs of HHW Collected!**
- -----
- Thursday June 21 -  
**39,991 lbs of HHW Collected!**



**We are now accepting appointments for the August 9th Household Hazardous Waste Event.**

- **Thursday August 9 - 1:00 pm - 7:00 pm**
- **Saturday September 29 - 9:00 am - 1:00 pm**

### RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

### NON-RESIDENTS (businesses, organizations, schools, etc.)

1. Download the [2018 VSQG Registration and Certification form](#).
2. Download the [2018 VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

**What Can I Bring to a Household Hazardous Waste Event? Click [here](#).**

**Drop Off Battery Recycling**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location	Address
Acme Township Hall	<a href="#">6042 Acme Road Williamsburg, MI 49690</a>
City of Traverse City / Grand Traverse County Building	<a href="#">400 Boardman Avenue Traverse City, MI 49684</a>
Civic Center	<a href="#">1213 W Civic Center Drive Traverse City, MI 49686</a>
Grand Traverse County Public Service Building	<a href="#">2650 LaFranier Road Traverse City, MI 49686</a>
Metro Emergency Services Building	<a href="#">897 Parson Road Traverse City, MI 49686</a>
Traverse City Fire Department	<a href="#">500 W Front Street Traverse City, MI 49684</a>
Whitewater Township Hall	<a href="#">5777 Vinton Road Williamsburg, MI 49690</a>



Watch this short video on battery recycling.

## Propane Tanks Should Never Go In Your Recycle Bin

Propane has many uses: it can be used for space and water heaters, cooking stoves, and in equipment such as forklifts, generators, and mowers.

Propane tanks are filled with pressurized gas and therefore require special disposal. They should never be placed in your recycle bin, cart, or at the drop off sites. Propane cylinders pose a serious risk to workers at the MRF (Materials Recovery Facility) because they can cause fires or explosions. Even empty cylinders remain pressurized and can explode if compacted.

Tank manufacturers recommend that consumers return unusable propane tanks to a local distributor. Propane tanks can be refilled and exchanged. Check [Amerigas](#) and [Blue Rhino](#) websites for locations to refill and/or exchange tanks.

Watch the video below on how Blue Rhino recycles used propane tanks.



RecycleSmart is the Resource Recovery program of Grand Traverse County, Michigan  
231-941-5555 | [recyclesmart@grandtraverse.org](mailto:recyclesmart@grandtraverse.org) | [www.recyclesmart.info](http://www.recyclesmart.info)

**ACME TOWNSHIP PARKS & TRAILS MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**July 20<sup>th</sup>, 2018 8:30 a.m.**

**ROLL CALL:**

<b>Committee:</b>	<b>E</b>	Feringa	<b>X</b>	Heflin	<b>X</b>	Heffner	<b>X</b>	Jenema
	<b>E</b>	Smith	<b>X</b>	Timmins	<b>X</b>	Wentzloff		
<b>Advisory:</b>		Heinert	<b>X</b>	Krogulecki	<b>X</b>	Kushman		
<b>Staff:</b>	<b>X</b>	Winter						

**A. PUBLIC COMMENT:** none

**B. APPROVAL OF AGENDA:** Motion to approve agenda Timmins 2nd. Wentzloff  
 Motion carries

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** none

**D. CORRESPONDENCE:**

1. Michigan Regional Prosperity Initiative: Community Growth Grants Program – Networks Northwest- Discussed options, it is for local units of government to apply for. It will also go to the PC committee. Winter will also talk to Elk Rapids.

**E. ACTION:**

1. Approve Draft Parks & Trails Minutes 6.15.18- Wentzloff 2nd. By Heflin to approve the park and trail minutes. Motion carries

**F. OLD BUSINESS:**

1. Bayside Park Updates
  - a. Construction Progress Schedule- Discussed the artesian well that had flooded and the solutions used. Although the area will be drained a wet “feed” area will remain for the rain garden plantings.  
 Mowed areas will have permanent irrigation, none mowed areas will have temporary irrigation.  
 Discussed landscaping- Inhabitex was chosen. Number of plants had to be scaled down in order to meet budget.  
 August 3rd is the when Elmers hopes to have the landscaping done, a week later grass will be seeded, will take a good amount of time for the seed to take.
  - b. Bayside Park Signage - Discussed Amor signs, a local company. Committee wants the light blue as the most visible color. Waiting for pricing, the concern of distance of the sign company was discussed. Looking into more local options.
2. Trail Updates
  - a. North Bayside Park to Deepwater Point Natural Area connector- Tart has the money for engineering and construction of the connector to deep water point. There is a hold up at getting the trail through the resort property.
  - b. Acme Connector Trail – Holiday Inn Express License-Holiday Inn has agreed to a 20 year license. Jeff Jocks is going over the language.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

- c. TVC 2 CHX Trail – Project Agreement The MOA was agreed to and signed by the board.
  - i. Landowner Listening Sessions (August 8 & 9)- Megan Olds is facilitating. The times on both days are 10 am and 7pm each session will last about an hour and a half. August 8th will be the session in Acme t the Williamsburg dinner theater. August 9th. Will be in Elk Rapids at the Lighthouse center. Approximately 600 mailings went out these events are for adjacent landowners.
  - ii. Public Open House (August 22)- open to everyone interested in the project it will be at the Elk Rapids harbor.
  - iii. Fisherman’s Island State Park preliminary design- an RFP is going out for the trail segment from fisherman’s island to CHX.
- 3. Park System Signage - Quotes- Discussed reusing materials for the sign posts to save money.
- 4. 2018 Parks & Trails Project Goals- time to renew the park and rec. Plan. will coordinate with John I and the PC for public input.
- 5. Art In The Park- Shawn and Dusty met with Christie Minervini, she recommends getting professional help setting up the structure. The Acme board supports the art as long as no money is involved.
- 6. Bayside Park Dedication Ceremony- Moved the dedication ceremony to next May. Will be recognizing donors.

**G. NEW BUSINESS:**

**H. PUBLIC COMMENT**

**ADJOURN: Motion to adjourn Timmins, 2nd. By Wentzloff. Meeting adjourned at 10 am.**

08/08/2018 02:05 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2018	CHAS	24833	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,572.00
07/11/2018	CHAS	24834	AMERICAN WASTE	REPAIRS & MAINT	101-750-930.000	151.92
07/11/2018	CHAS	24835	AMERICAN WASTE	REPAIRS & MAINT	101-750-930.000	189.99
07/11/2018	CHAS	24836	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	50.00
07/11/2018	CHAS	24837	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	314.79
07/11/2018	CHAS	24838	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		24838		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	49.15
		24838		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	51.06
		24838		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		24838		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24838		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	172.75
		24838		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24838		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24838		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		24838		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		24838		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24838		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		24838		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.21
						481.52
07/11/2018	CHAS	24839	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	70.99
07/11/2018	CHAS	24840	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	649.38
07/11/2018	CHAS	24841	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	32.50
07/11/2018	CHAS	24842	DTE ENERGY	DTE GAS	101-265-922.000	36.99
07/11/2018	CHAS	24843	ESCH LAWN	REPAIRS & MAINT	101-750-930.000	1,470.00
07/11/2018	CHAS	24844	GRAND TRAVERSE COUNTY	SUPPLIES & POSTAGE	101-209-726.000	133.88
07/11/2018	CHAS	24845	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
07/11/2018	CHAS	24846	KCI	SUPPLIES & POSTAGE	101-253-726.000	1,668.05
07/11/2018	CHAS	24847	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	201.84
07/11/2018	CHAS	24848	PRINTING SYSTEMS INC	SUPPLIES & POSTAGE	101-265-726.000	163.81
07/11/2018	CHAS	24849	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	661.77
		24849		ATTORNEY SERVICES	101-410-802.002	838.23
						1,500.00
07/11/2018	CHAS	24850	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	120.00
07/11/2018	CHAS	24851	SOS ANALYTICAL	REPAIRS & MAINT	101-750-930.000	1,200.00



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Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2018	CHAS	24852	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	80.00
		24852		PUBLICATIONS-PLANNING & ZONING	101-410-900.000	389.50
						<hr/> 469.50
07/11/2018	CHAS	24853	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
07/11/2018	PARK	388	GOSLING CZUBAK ENGR	PLANNER SERVICES	402-000-803.000-087	3,850.00
07/16/2018	CHAS	24854	ELMERS CRANE & DOZER	PA48 METRO FUND-RESTRICTED	101-000-378.000	8,500.00
07/16/2018	PARK	389	ELMERS CRANE & DOZER	PARKS & RECREATION EXPENDITURE	402-000-930.002-087	140,361.67
07/23/2018	CHAS	24855	CHASE CARD SERVICES	SUPPLIES & POSTAGE	101-191-726.000	20.22
		24855		SUPPLIES & POSTAGE	101-215-726.000	33.50
		24855		TRAVEL & MILEAGE	101-215-860.000	26.65
		24855		SUPPLIES & POSTAGE	101-253-726.000	33.49
		24855		SUPPLIES & POSTAGE	101-265-726.000	95.00
		24855		REPAIRS & MAINT	101-750-930.000	122.43
						<hr/> 331.29
07/23/2018	CHAS	24856	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-5827	101-265-920.000	133.74
		24856		ELECTRIC UTILITIES TOWNHALL-5875	101-265-920.000	28.20
		24856		ELECTRIC UTILITIES TOWNHALL-6042	101-265-920.000	936.89
						<hr/> 1,098.83
07/23/2018	CHAS	24857	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
07/23/2018	CHAS	24858	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	32.99
07/23/2018	CHAS	24859	MACKS GARAGE DOOR SERVICE & REP	REPAIRS & MAINT	101-750-930.000	832.50
07/23/2018	CHAS	24860	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	400.00
07/23/2018	CHAS	24861	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	256.59
07/23/2018	SEWE	283	GRD TRAV COUNTY TREASURERS OFF	OPERATING & MAINT EXP	590-000-956.001	25,386.81
		283		HOCH ROAD #697 EXP	590-000-956.003	48.17
		283		OPERATING & MAINT EXP	591-550-956.001	801.01
						<hr/> 26,235.99
07/23/2018	PARK	390	PENCHURA, LLC	PARKS & RECREATION EXPENDITURE	402-000-930.002-087	709.00
08/08/2018	CHAS	24862	ACE HARDWARE	SUPPLIES & POSTAGE	101-191-726.000	20.98
		24862		REPAIRS & MAINT	101-750-930.000	465.46
						<hr/> 486.44
08/08/2018	CHAS	24863	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	250.00
08/08/2018	CHAS	24864	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	314.55
08/08/2018	CHAS	24865	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		24865		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	61.80
		24865		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	59.14
		24865		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		24865		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24865		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	172.75
		24865		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24865		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24865		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		24865		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		24865		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24865		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		24865		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.21
						<hr/> 502.25
08/08/2018	CHAS	24866	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	141.98
08/08/2018	CHAS	24867	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	70.08
08/08/2018	CHAS	24868	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	648.40
08/08/2018	CHAS	24869	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	32.50
08/08/2018	CHAS	24870	DTE ENERGY	DTE GAS	101-265-922.000	38.19
08/08/2018	CHAS	24871	ESCH LAWN	REPAIRS & MAINT	101-750-930.000	1,485.00
08/08/2018	CHAS	24872	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	21.00
08/08/2018	CHAS	24873	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	30.00
08/08/2018	CHAS	24874	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,433.60
08/08/2018	CHAS	24875	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	102.96
08/08/2018	CHAS	24876	NORTHWOODS PRINTER	SUPPLIES & POSTAGE	101-191-726.000	39.99
		24876		SUPPLIES & POSTAGE	101-215-726.000	87.99
						<hr/> 127.98
08/08/2018	CHAS	24877	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
			TOTAL - ALL FUNDS	TOTAL OF 49 CHECKS		209,320.60

--- GL TOTALS ---

101-000-378.000	PA48 METRO FUND-RESTRICTED	8,500.00
101-101-802.002	ATTORNEY SERVICES	661.77
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	2,489.65
101-101-900.000	PUBLICATIONS	80.00
101-191-726.000	SUPPLIES & POSTAGE	481.19
101-209-726.000	SUPPLIES & POSTAGE	133.88
101-209-803.002	ASSESSING CONTRACT SERVICES	3,572.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-215-726.000				SUPPLIES & POSTAGE		121.49
101-215-860.000				TRAVEL & MILEAGE		26.65
101-253-726.000				SUPPLIES & POSTAGE		1,701.54
101-265-726.000				SUPPLIES & POSTAGE		291.80
101-265-851.000				CABLE INTERNET SERVICES		629.34
101-265-920.000				ELECTRIC UTILITIES TOWNHALL		2,008.36
101-265-921.000				STREET LIGHTS		1,442.10
101-265-922.000				DTE GAS		75.18
101-265-923.000				SEWER TOWNSHIP HALL		90.00
101-265-930.000				REPAIRS & MAINT		1,023.77
101-410-802.002				ATTORNEY SERVICES		838.23
101-410-900.000				PUBLICATIONS		389.50
101-750-930.000				REPAIRS & MAINT		6,173.89
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		7,433.60
402-000-803.000-087				PLANNER SERVICES		3,850.00
402-000-930.002-087				PARKS & RECREATION EXPENDITURE		141,070.67
590-000-956.001				OPERATING & MAINT EXP		25,386.81
590-000-956.003				HOCH ROAD #697 EXP		48.17
591-550-956.001				OPERATING & MAINT EXP		801.01
				TOTAL		209,320.60

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DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 08/14/2018 - 08/14/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

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To Be Approved

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Vendor 0000000520 - A & D ASSESSING:

AUGUST2018							
9002	A & D ASSESSING	08/14/2018	08/14/2018	3,572.00	3,572.00	Open	N
	ASSESSING	CATHY DYE					08/14/2018
	101-209-803.002	ASSESSING CONTRACT SERVICES		3,572.00			
	Total for vendor 0000000520 - A & D ASSESSING:			3,572.00	3,572.00		

Vendor ACME - ACME TOWNSHIP:

MERCHANT							
8961	ACME TOWNSHIP	08/14/2018	08/14/2018	192.50	192.50	Open	N
	STAFF REPORT, POSTAGE, SCANS	CATHY DYE					06/29/2018
	101-410-803.006-092	STAFF REVIEW T & A		169.24			
	101-410-726.000-092	SUPPLIES & POSTAGE		23.26			
	Total for vendor ACME - ACME TOWNSHIP:			192.50	192.50		

Vendor 0000000500 - AMERICAN PLANNING ASSOC:

280912							
8978	AMERICAN PLANNING ASSOC	08/14/2018	08/14/2018	309.00	309.00	Open	N
	APA MEMBERSHIP	CATHY DYE					08/14/2018
	101-410-900.000	PUBLICATIONS		309.00			
	Total for vendor 0000000500 - AMERICAN PLANNING ASSOC:			309.00	309.00		

Vendor APEX SOFTW - APEX SOFTWARE:

301857							
8989	APEX SOFTWARE	08/14/2018	08/14/2018	235.00	235.00	Open	N
	SKETCHING SOFTWARE RENEWAL	CATHY DYE					08/14/2018
	101-209-804.000	SOFTWARE SUPPORT & PROCESSIN		235.00			
	Total for vendor APEX SOFTW - APEX SOFTWARE:			235.00	235.00		

Vendor 0000002300 - B S & A SOFTWARE:

118584							
8999	B S & A SOFTWARE	08/14/2018	08/14/2018	1,232.00	1,232.00	Open	N
	JULY 1, 2018-JUNE 30, 2019 ASSESSI	CATHY DYE					08/14/2018
	101-209-804.000	SOFTWARE SUPPORT & PROCESSIN		1,232.00			
	Total for vendor 0000002300 - B S & A SOFTWARE:			1,232.00	1,232.00		

Vendor 0000000890 - BAK SPECIALTY SALES:

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DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 08/14/2018 - 08/14/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 2/4

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
8-6-2018	GL Distribution						
9000	BAK SPECIALTY SALES	08/14/2018	08/14/2018	271.80	271.80	Open	N
	CEMETERY VERTERAN MARKERS	CATHY DYE					08/14/2018
	209-000-726.000	SUPPLIES & POSTAGE		271.80			
	Total for vendor 0000000890 - BAK SPECIALTY SALES:			271.80	271.80		

Vendor BRICK - BRICK HOUSE INTERACTIVE:

AUGUST 2018

8985	BRICK HOUSE INTERACTIVE	08/14/2018	08/14/2018	1,491.00	1,491.00	Open	N
	CREATE A FORM MANAGEMENT DATABASE	CATHY DYE					08/14/2018
	101-410-804.000	SOFTWARE SUPPORT & PROCESSIN		1,491.00			
	Total for vendor BRICK - BRICK HOUSE INTERACTIVE:			1,491.00	1,491.00		

Vendor COBB - COBB'S PEST CONTROL:

10866

8986	COBB'S PEST CONTROL	08/14/2018	08/14/2018	115.00	115.00	Open	N
	HORNET WASP BEE NEST	CATHY DYE					08/14/2018
	101-750-930.000	REPAIRS & MAINT		115.00			
	Total for vendor COBB - COBB'S PEST CONTROL:			115.00	115.00		

Vendor 0000007675 - GOSLING CZUBAK ENGR:

80554

8956	GOSLING CZUBAK ENGR	08/14/2018	08/14/2018	300.00	300.00	Open	N
	ENGINEERING - REVIEW PUMP QUOTES	CATHY DYE					06/29/2018
	590-000-803.003	ENGINEERING SERVICES		300.00			

80732, 80731

8976	GOSLING CZUBAK ENGR	08/14/2018	08/14/2018	5,562.50	5,562.50	Open	N
	ENGINEERING, REVIEW SEWER MAPS, FL	CATHY DYE					08/14/2018
	590-000-803.003	ENGINEERING SERVICES		2,122.50			
	590-000-158.000-089	CONSTRUCTION IN PROGRESS		3,440.00			

80790

8977	GOSLING CZUBAK ENGR	08/14/2018	08/14/2018	545.00	545.00	Open	N
	PROJECT 086-GREEK CHURCH - REVISED	CATHY DYE					08/14/2018
	101-410-803.005-086	PLANNING & CONSULTANT T & A		545.00			

80763

8980	GOSLING CZUBAK ENGR	08/14/2018	08/14/2018	310.00	310.00	Open	N
	ACME TWP-STATION #3 PUMP STATION	CATHY DYE					08/14/2018
	590-000-803.003	ENGINEERING SERVICES		310.00			



08/08/2018 02:03 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 08/14/2018 - 08/14/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 3/4

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	Total for vendor 0000007675 - GOSLING CZUBAK ENGR:			6,717.50	6,717.50		

Vendor KENNEDY - KENNEDY INDUSTRIES:

604714							
8984	KENNEDY INDUSTRIES	08/14/2018	08/14/2018	22,618.00	22,618.00	Open	N
	ACME PUMP STATION #3	CATHY DYE					08/14/2018
	590-000-956.001	OPERATING & MAINT EXP		22,618.00			
	Total for vendor KENNEDY - KENNEDY INDUSTRIES:			22,618.00	22,618.00		

# of Invoices:	13	# Due:	13	Totals:	36,753.80	36,753.80
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					36,753.80	36,753.80

--- TOTALS BY BANK ---

SEWER	ACME RELIEF SEWER	28,790.50
CHASE	GENERAL FUND	7,963.30

--- TOTALS BY GL DISTRIBUTION ---

101-209-803.002	ASSESSING CONTRACT SERVICES	3,572.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,467.00
101-410-726.000-092	SUPPLIES & POSTAGE	23.26
101-410-803.005-086	PLANNING & CONSULTANT T & A	545.00
101-410-803.006-092	STAFF REVIEW T & A	169.24
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,491.00
101-410-900.000	PUBLICATIONS	309.00
101-750-930.000	REPAIRS & MAINT	115.00
209-000-726.000	SUPPLIES & POSTAGE	271.80
590-000-158.000-089	CONSTRUCTION IN PROGRESS	3,440.00
590-000-803.003	ENGINEERING SERVICES	2,732.50
590-000-956.001	OPERATING & MAINT EXP	22,618.00

08/08/2018 02:03 PM

User: CATHY DYE

DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 08/14/2018 - 08/14/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 4/4

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			7,691.50	7,691.50		
	209 - CEMETERY FUND			271.80	271.80		
	590 - ACME RELIEF SEWER			28,790.50	28,790.50		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			29,062.30	29,062.30		
	209 - ASSESSOR'S EXPENDITURES			5,039.00	5,039.00		
	410 - PLANNING & ZONING EXPENDITU			2,537.50	2,537.50		
	750 - MAINT & PARKS EXPENDITURES			115.00	115.00		



NORTHWEST MICHIGAN

# Housing Summit 2018

---

**OCTOBER 22, 2018**

**9AM - 4PM • HAGERTY CONFERENCE CENTER, TRAVERSE CITY, MI**

**JOIN COMMUNITY LEADERS, BUSINESSES, HOUSING AGENCIES, AND FUNDERS TO NETWORK, LEARN, AND BUILD SOLUTIONS FOR HOUSING CHOICES IN NORTHWEST MICHIGAN.**

**SUMMIT SESSIONS:**

- Updates on regional and state housing initiatives
- Local projects and case studies
- Discussions on local reuse and redevelopment
- Putting zoning to work for housing solutions
- Housing policy updates and work sessions
- Building a communications strategy

**KEYNOTE SPEAKER:**

Alissa Shelton, Incremental Development Alliance

**HOSTED BY:**

Networks Northwest &  
Northwest Michigan Housing Solutions Network

**REGISTRATION OPENS IN AUGUST:**

**[nwm.org/housingsummit](http://nwm.org/housingsummit)**

**VILLAGE OF ELK RAPIDS**

315 BRIDGE STREET  
P.O. BOX 398  
ELK RAPIDS, MI 49629-0398  
231-264-9274

**Township of Elk Rapids**

315 Bridge Street  
P.O. Box 365  
Elk Rapids, MI 49629-0365  
231-264-9333

July 17, 2018

Acme Township  
Planning Commission  
6042 Acme Road  
Williamsburg, MI 49690

**RE: Notice of Proposed Master Plan**

Over the past several months, the Village of Elk Rapids Planning Commission and the Elk Rapids Township Planning Commission have worked to update the Collaborative Master Plan. This past week, the Township Board and Village Council approved the draft plan for distribution for comment, pursuant to the requirements of the Michigan Planning Enabling Act (MPEA), as amended (MCL 125.3845).

Under Section 45 of the MPEA, your community or agency may submit comments on the updated plan to the two Planning Commissions. Please provide your comments not later than 42 days after your receipt of this letter.

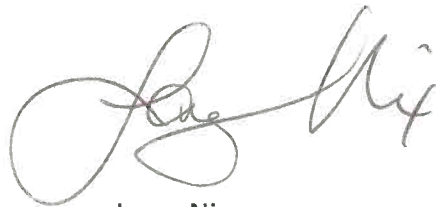
The draft Master Plan can be found at [elkrapids.org](http://elkrapids.org) or at [elkrapids.com/elkrapidszoning.html](http://elkrapids.com/elkrapidszoning.html). If you would like a CD containing an electronic version of the draft Master Plan or a "hard copy," please contact either one of us.

Thank you for your interest.

Sincerely,



Steve Ravezzani  
Elk Rapids Village  
Zoning Administrator  
(616) 264-9274



Larry Nix  
Elk Rapids Township  
Zoning Administrator  
(616) 264-9333

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2018\_\_\_\_\_

*Loan from 101 Fund to 402 fund*

*to help Cash flow until Reimbursements received by DNR & GTCRC are received*

*August 14,2018,*

At a regular meeting of the Acme Township Board of Trustees, held on August 14, 2018, the Acme Township Board of Trustees, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

The following resolution:

Whereas, at the Acme Township Board meeting held August 14,2018, Resolution R-2018\_\_\_\_\_ was approved for a loan from Fund 101 fund balance to the 402.000.930.000 Bayside Park, Capital fund, to help in paying current bills on hand until our DNR grant reimbursements applied for are received .

Whereas; This loan is to be released back to the fund once all bills are payed for the Bay side Park phase 2 project, and reimbursements are received from the DNR. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Loan from 101	Fund balance	101	000	000.000	\$150,000.00	\$835,853.00	\$685,853.00
No.2	Loan to 402 fund	Bayside Park Phase 2 Capital fund	402	000	699.000	\$150,000.00	\$132,984.00	\$282,984.00

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present: Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:0

\_\_\_\_\_  
Jay B. Zollinger Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye Acme Township Clerk

7/31/2018

## **ACME TOWNSHIP**

### **ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE**

**ORDINANCE NO:** \_\_\_\_\_

An ordinance to designate an enforcing agency to discharge the responsibility of Acme Township located in Grand Traverse County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

#### **Acme Township hereby ordains:**

**Section 1. AGENCY DESIGNATED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Grand Traverse County Construction Code is hereby designated as the enforcing agency to discharge the responsibility of Acme Township under Act 230, of the Public Acts of 1972, as amended, State of Michigan. Grand Traverse County Construction Code assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

**Section 2. CODE APPENDIX ENFORCED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.



**Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD**

AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled "Flood Insurance Study: Grand Traverse County, Michigan (All Jurisdictions)" Study Numbers 26055CIND0A, 26055C0125C, 26055C0150C, 26055C0250C, and 26055C0275C, and dated August 28, 2018 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

**Section 4. REPEALS.** All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**Section 5. PUBLICATION.** This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

\_\_\_\_\_  
By: Jay B. Zollinger, Supervisor

\_\_\_\_\_  
By: Cathy Dye, Clerk

## CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by Acme Township, Grand Traverse County, State of Michigan, at a regular meeting held on \_\_\_\_\_, 2018 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on \_\_\_\_\_ in the following newspaper:

\_\_\_\_\_

\_\_\_\_\_  
Cathy Dye, Clerk

Acme Township  
Request for road Name/Change  
Name of applicant Lochenest LLC  
Address: 7900 TURNBERRY CIRCLE  
Phone Number: 231-938-9800  
Location of road: Section 26/27 T 28 N R 10 W  
Proposed Road name: N. BERWECK  
Road Name \_\_\_\_\_  
Signature if Applicant: Kevin M. O'Brien Date 7/29/18

Approvals  
County Equalization on \_\_\_\_\_ Initials \_\_\_\_\_  
Approval Township Boards at Meeting on: \_\_\_\_\_  
Township Clerk \_\_\_\_\_

Distribution  
Metro Fire, \_\_\_\_\_ Date; Initials \_\_\_\_\_  
County Equalization \_\_\_\_\_ Date; Initials \_\_\_\_\_



## Proposed Road Name

Applicant Name: Lochenvest

Location of Road:

Section: 26 T 28 N; R 10 W

Proposed Road Name:

<u>Directional</u>	<u>BERWICK</u>	<u>DR</u>
	Street Name	Street Type

Existing Road Name:  
(If change is requested)

<u>Directional</u>	<u>Street Name</u>	<u>Street Type</u>
--------------------	--------------------	--------------------

Approval:

☒ Approved  
☐ Denied by Grand Traverse Equalization on 7/31/2018.

Comments: \_\_\_\_\_

Signature: Mike Steffes  
Digitally signed by Mike Steffes  
DN: cn=Mike Steffes, o=Grand Traverse County,  
ou=Equalization Department,  
email=msteffes@grandtraverse.org, c=US  
Date: 2018.07.31 12:16:03 -04'00'

This notice attests to the uniqueness of the proposed road name within Grand Traverse County and its uniqueness against any other proposed road names in the last ninety (90) days since the above approval date.

**This form does NOT constitute final acceptance of the proposed road name. The local governing unit must ultimately approve a proposed name in accordance with the Grand Traverse County Street and Road Naming Ordinance as amended. Following local unit approval, Grand Traverse Equalization will require notice and or minutes to prompt the naming of the road.**

**If this form appears blank or is missing information:**

Please check your email filters, security settings, or the compatibility of your PDF reader application.

Acme Township

Request for road Name/Change

Name of applicant LOCKEN VEST LLC

Address: 7900 TURNBERRY CIRCLE

Phone Number: 231-938-9800

Location of road: Section 24/27 T 28 N R 10 W

Proposed Road name: REDAN

Road Name \_\_\_\_\_

Signature if Applicant: [Signature] Date 7/29/18

Approvals

County Equalization on \_\_\_\_\_ Initials \_\_\_\_\_

Approval Township Boards at Meeting on: \_\_\_\_\_

Township Clerk \_\_\_\_\_

Distribution

Metro Fire, \_\_\_\_\_ Date; Initials \_\_\_\_\_

County Equalization \_\_\_\_\_ Date; Initials \_\_\_\_\_



## Proposed Road Name

Applicant Name: Lochenvest

Location of Road:

Section: 26 T 28 N; R 10 W

Proposed Road Name:

<u>Directional</u>	<u>REDAN</u> Street Name	<u>DR</u> Street Type
--------------------	-----------------------------	--------------------------

Existing Road Name:  
(If change is requested)

<u>Directional</u>	<u>Street Name</u>	<u>Street Type</u>
--------------------	--------------------	--------------------

Approval:

☒ Approved  
☐ Denied by Grand Traverse Equalization on 7/31/2018.

Comments: \_\_\_\_\_

Signature: Mike Steffes  
Digitally signed by Mike Steffes  
DN: cn=Mike Steffes, o=Grand Traverse County,  
ou=Equalization Department,  
email=msteffes@grandtraverse.org, c=US  
Date: 2018.07.31 12:16:59 -04'00'

This notice attests to the uniqueness of the proposed road name within Grand Traverse County and its uniqueness against any other proposed road names in the last ninety (90) days since the above approval date.

**This form does NOT constitute final acceptance of the proposed road name. The local governing unit must ultimately approve a proposed name in accordance with the Grand Traverse County Street and Road Naming Ordinance as amended. Following local unit approval, Grand Traverse Equalization will require notice and or minutes to prompt the naming of the road.**

**If this form appears blank or is missing information:**

Please check your email filters, security settings, or the compatibility of your PDF reader application.

**Acme Township  
GRAND TRAVERSE COUNTY, MICHIGAN  
RESOLUTION 2018 - \_\_\_\_**

**RESOLUTION APPROVING FINANCING FOR  
FIRE TRUCK PURCHASE**

Resolution of a meeting of the board of Trustees of Acme Township, Grand Traverse County, Michigan held on the 14th day of August, 2018 at 7pm .

**PRESENT:** \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988; and

**WHEREAS**, Article XII of Metro's Articles of Incorporation provides that a Township must approve capital expenditures requiring allocation of funds or financing for periods exceeding one year if that Township is to be responsible for financial obligations extending beyond Metro's regular annual budget; and

**WHEREAS**, Metro has an immediate need for a fire engine. Metro has solicited bids for fire engines that have already been built and has chosen the engine that best fits the specs and needs of the fire department.

**WHEREAS**, Metro has been granted interest-free financing from Cherryland Electric Cooperative in the amount of \$200,000, through a zero-interest loan program funded by the US Department of Agriculture's Rural Development Loan and Grant Program for the purchase of the fire truck; and

**WHEREAS**, Metro intends to apply for financing from a commercial bank institution for amounts not covered by interest-free financing from Cherryland Electric Cooperative; and

**WHEREAS**, the term of the interest-free loan and bank financing would extend beyond Metro's regular annual budget.

**WHEREAS**, this equipment purchase and associated financing furthers the Township's interest in efficient provision of fire protection services.



**NOW, THEREFORE,**

**BE IT RESOLVED** that the Township hereby commits its financial resources to this expenditure in accordance with Metro's Articles of Incorporation and subject to final approval of a bid not to exceed a total amount of \$500,000 and appropriate loan document by Metro.

Ayes:

Nays:

Absent:

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
, Clerk

**CERTIFICATE**

I, \_\_\_\_\_, the duly elected and acting Clerk of the Township of Acme, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of Acme, adopted during a meeting of the Township of Acme Township Board, Grand Traverse County, Michigan, held on August \_\_\_\_, 2018, at which meeting \_\_\_\_\_ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
, Clerk  
Township of Acme  
Grand Traverse County, Michigan





# URBAN & COMMUNITY FORESTRY GRANT PROGRAM

*This information is provided by Authority of Part 5, 1994 PA 451, as amended,  
and the U.S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664.*

---

## FISCAL YEAR 2019 APPLICATION AND INFORMATION PACKET

### APPLICATION DEADLINE:

postmarked by: **SEPTEMBER 21, 2018**

*This document available on our website at: <http://www.mi.gov/ucf>*

---

### SUBMIT TO:

MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
Urban and Community Forestry Program

Mailing Address:

PO BOX 30452  
LANSING, MI 48909-7952

Street Address:

525 W. Allegan St., 4<sup>th</sup> Floor  
LANSING, MI 48933





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### **GENERAL INFORMATION**

The Michigan Department of Natural Resources (DNR), Urban and Community Forestry (UCF) Program in cooperation with the U.S. Department of Agriculture Forest Service (USFS) has established the Community Forestry Grants program. Federal funding is provided by the USFS, State and Private Forestry, UCF Program (**CFDA 10.664**).

Cost-share funds will be available to communities and organizations on a competitive basis for UCF projects in Michigan. A total of up to \$100,000 may be granted to eligible projects. This is a 1:1 cost share match program. Federal funds may not be used as part of the required match. Projects must be completed by **September 1, 2019**.

The purpose and objectives of this program include:

- providing financial assistance to communities and organizations to support UCF projects,
- building local community capacity to manage and care for trees through education and technical assistance,
- developing long-term street/park and community forestry plans and policies,
- promoting projects that assist communities in developing sustainable local tree management programs and policies,
- improving public awareness and understanding of the benefits of preserving and expanding community tree cover,
- promoting volunteerism and partnership between public, private and nonprofit organizations for public tree care,
- supporting innovative projects and partnerships that address UCF issues in Michigan,
- enhancing the technical skills of people involved in planning, managing or maintaining urban and community forests and,
- Promoting and celebrating Arbor Day, Tree City USA and related events.

### **FY 2019 COMMUNITY FORESTRY GRANT FUNDING PRIORITIES:**

Based on the total pool of applications received, up to \$100,000 in available funding may be distributed according to the following breakdown:

- Management, Planning and Innovation projects **50%**
- Education and Training projects **20%**
- Arbor Day Celebration projects **5%**

**This is a reimbursement grant program. Federal grant monies awarded under this program will be paid only upon evidence of completion of approved projects.**

For additional information, visit the DNR's UCF web page at <http://www.mi.gov/ucf>, or contact:

**URBAN & COMMUNITY FORESTRY GRANT PROGRAM  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30452  
LANSING, MI 48909-7952  
517-284-5898**

## ELIGIBILITY INFORMATION

NOTE - Priority consideration will be given to first-time applicants and to those who have not received **any** DNR-administered UCF program grants in the last year.

### ELIGIBLE APPLICANTS:

Applications will be accepted from the following:

- local units of government (e.g. city, village, township, county, school district, public university, and other legal entities of local government)
- tribal governments
- non-profit organizations\* ([501(c)(3)] or other granted legal status)



**Individuals and private businesses are not eligible to apply but may partner with an eligible organization on a proposal.**

**\*Non-Profit Information:** Non-profit organizations submitting applications must also:

1. Provide a copy of the IRS letter of determination indicating non-profit status.
2. Provide documented permission from the landowning authority (e.g. city forester, city manager etc.) where the project will be performed, if it is not your own. Lands owned by non-profit organizations and tribal lands are eligible for use, but applicants must submit a letter from the organization or tribe ensuring that the lands are open to the public for educational purposes.

### SUSPENDED AND DEBARRED PARTIES:

**\*Sec. 3016.35 Subawards to debarred and suspended parties.** Grantees and subgrantees must not make any award or permit any award (subgrant or contract) as any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." [List of debarred parties](#)

### LIMIT ON NUMBER OF PROPOSALS:

One application per category per organization.

### ELIGIBLE ACTIVITIES:

Several activities will be eligible for funding under the following categories:

1. Management, Planning and Innovation
2. Education and Training
3. Arbor Day Celebrations



**Maintenance projects (e.g., tree trimming, removal, etc.) are not eligible.**

Management, Planning & Innovation - Includes activities such as:

- street and park tree inventories
- community forestry management plans
- urban tree canopy (UTC) assessments
- tree ordinance development/revision
- tree protection plans
- street/landscape/arboretum designs and plans
- urban wood utilization
- purchase of tree inventory software (one time only)
- temporary staffing support (labor/admin, students/interns – 1yr max)

(Maximum grant request: \$20,000.00)

Education & Training - Includes activities such as:

- develop/host urban forestry related workshops
- purchase of educational and training materials/resources including books, videos, and brochures etc. focused on tree care, environment or natural resources themes
- registration expenses for worker training events
- initial costs associated with certification for in-house employee(s) by the International Society of Arboriculture (e.g. certified arborist)
- develop/host youth education programs/events
- develop/purchase tree ID tags, interpretive trail signage, etc.

NOTE - Educational products developed may be locally focused but ideally will have statewide or regional applicability and include a mechanism for information distribution.

(Maximum grant request: \$10,000.00)

Arbor Day Celebrations – Includes activities such as:

- Arbor Day tree planting (typically one tree)
- Arbor Day/Tree City celebration supplies/materials (brochures, pencils, stickers, awards etc.).
- School library books/materials related to trees, forestry, environmental or natural resource issues. All materials must be approved by the grant supervisor.

(Maximum grant request: \$500.00)

## HOW TO APPLY

Submit **one original and one copy** of the application by the deadline listed. Late and/or faxed applications will not be accepted. Application materials are available on the DNR's [website](#) or may be sent via mail upon request.

Applications should contain detailed information for the review committee to consider when rating your proposal. Items to include (as applicable):

1. Project Narrative
2. Budget
3. Attachments (e.g. site map, IRS determination, etc.)

#### **Narrative Information:**

Include statement of project purpose/need, goals, deliverables, anticipated results, and people involved/responsible with project as listed on the *Urban & Community Forestry Grant Application* (pg. 7).

#### **Budgetary Information:**

Applications must include the total project cost, grant amount request (no more than 50% of the total project costs), and the amount and type of matching funds (cash, in-kind contributions). Federal monies may not be used as matching funds. In-kind contributions such as in-house or volunteer labor costs, equipment usage, donation of goods, services, etc. should be identified.

Volunteer labor should be valued as follows:

Adults - **\$20/hr.**; Youths (up to age 16) - **\$10/hr.**  
Professional or technical services contributed by persons, or businesses may be valued at commercial/professional rates that are reasonable and customary but must be documented in writing by the donor.

Applicants that have an approved overhead/indirect rate from a cognizant federal agency may include indirect costs as part of their match portion. Proof of certification will be required. This amount will be limited to 20% of the grant funds requested.

All matching funds must be directly related to the proposed project and have been incurred within the grant period. Some acceptable sources of match include:

- salaries/wages and fringes
- contractor / consulting fees
- equipment (*purchase, rental or donated, in-kind, etc.*)
- supplies (*i.e., trees, books, brochures, etc.*)
- travel (*current federal rate of \$.555/mile*)
- delivery costs

The project budget breakdown should include information in a similar format to the example below:

**Project Title:** Community Street Tree Inventory

**Total Project Cost:** \$41,500

**Requested Grant Funds:** \$20,000

**Anticipated Matching Funds:** \$21,500

	<u>Grant Funds</u>	<u>Local Match</u>
<b>Personnel/fringes</b>		\$ 3,000
<b>Contracted</b>	\$20,000	\$11,000
<b>Supplies</b>		\$ 7,500
<b>Other</b>		
<b>Total</b>	<b>\$20,000</b>	<b>\$21,500</b>

#### **Budget Detail:**

Personnel – 150 hours @\$20/hr.

Contracted - consultant fees for inventory

Supplies – 3 computers, software and misc. other

Applicant must provide (when requested) quarterly, semi-annual and/or annual project reports. Project records must be available for audits for up to 3 years and site reviews for up to 5 years. Applicants must comply with all applicable state and federal requirements and regulations.

#### **REVIEW AND SELECTION PROCESS**

The application process is competitive. Proposals submitted for consideration will be reviewed by a grant review committee made up of DNR Forest Resources Division staff and members of the Michigan Urban and Community Forestry Advisory Council.

Reviewers will rate each proposal and formulate a recommendation to award or decline each. Awarded proposals may be funded at the requested amount or less at the recommendation of the committee. Final awards will be made by the DNR UCF program coordinator in consideration of the committee's recommendations.

Applications will be evaluated based on following criteria:

- completeness of application
- project/program goals and appropriateness
- project quality and technical merit
- budget accuracy

Project/program goals include responsiveness to stated Community Forestry Grant Program objectives (pg. 1).

Project quality includes completeness of application, well-defined project outcomes, short/long-term impacts, cost effectiveness, and proposed plan for continuation or maintenance of project beyond the grant period.

Budget accuracy will consider eligibility of requested funds (based on project category), adequate match and source.

In addition, several items related to statewide program administration may be considered including:

- likelihood that the proposed project will yield products/results that could benefit the broader Michigan UCF community
- likelihood that the proposed project will result in a community/organization/utility achieving or maintaining designation as a Tree City/Campus/Line USA
- geographic location in Michigan
- length of time since last grant award (if any)
- applicant past performance on grants

The DNR reserves the right to refine or alter these criteria at any time.

#### **GRANT AWARD & EXECUTION OF CONTRACT**

Grants will be awarded to the highest rated proposals, as determined by the review committee and the grant supervisor, based on application comparisons and other



program administration considerations listed above. Following the rating, each applicant will be notified of their status (award and allocation, or no award.)

Every effort is made to review and notify applicants as soon as possible. However, official notifications typically are not made for up to 2 months after the application closing date.

Grant recipients will receive grant documents for processing following the initial notification. In addition, grant recipients may be required to meet with DNR UCF program staff prior to beginning the grant to review and discuss project plans and activities.

Approved projects may begin only after all appropriate forms are signed and submitted by the grantee and countersigned by the DNR Grant Supervisor. Grant monies awarded will be paid **ONLY** upon evidence of

completion of project. Project must be completed by **September 1, 2019.**

Recipients must comply with all applicable state and federal regulations and requirements

**Projects receiving funds must acknowledge the support of the DNR, Urban and Community Forestry Program, and the USDA Forest Service, State and Private Forestry Program.**

The DNR, FRD reserves the right to withhold award of available grant monies.

The Michigan Department of Natural Resources (DNR) provides equal opportunities for employment and access to Michigan's natural resources. Both state and federal laws prohibit discrimination on the basis of race, color, national origin, religion, disability, age, sex, height, weight or marital status under the U.S. Civil Rights Acts of 1964 as amended, 1976 MI PA 453, 1976 MI PA 220, Title V of the Rehabilitation Act of 1973 as amended, and the 1990 Americans with Disabilities Act, as amended.

If you believe that you have been discriminated against in any program, activity, or facility, or if you desire additional information, please write: Human Resources, Michigan Department of Natural Resources, PO Box 30028, Lansing MI 48909-7528, or Michigan Department of Civil Rights, Cadillac Place, 3054 West Grand Blvd, Suite 3-600, Detroit, MI 48202, or Division of Federal Assistance, U.S. Fish and Wildlife Service, 4401 North Fairfax Drive, Mail Stop MBSP-4020, Arlington, VA 22203

For information or assistance on this publication, contact Forest Resources Division, Michigan Department of Natural Resources, PO Box 30452, Lansing MI 48909-7952, Telephone 517-284-5900.

This publication is available in alternative formats upon request.

**APPLICATIONS FOR THE 2019 GRANT PROGRAM MUST BE POSTMARKED BY SEPTEMBER 21, 2018.**



**URBAN AND COMMUNITY FORESTRY PROGRAM  
FISCAL YEAR 2019 URBAN AND COMMUNITY FORESTRY GRANT  
APPLICATION**



*This information is required by Authority of Part 5, 1994 PA451, as amended, and the  
U. S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664, in order to be considered for a grant.*

Organization Name (Community or Organization)	Contact Person (Person responsible for all project correspondence)
Address	Email
City, State, Zip	County
Telephone (       )	Federal Employer Identification Number (FEIN): (This 9 Digit Number <b>Must</b> be Provided)

**TO BETTER HELP US DETERMINE EACH APPLICANT'S CAPACITY AND/OR LEVEL OF ASSISTANCE NEEDED TO DELIVER URBAN FORESTRY PROJECTS, PLEASE INDICATE WHICH OF THE FOLLOWING URBAN & COMMUNITY FORESTRY PROGRAM COMPONENTS YOUR COMMUNITY CURRENTLY HAS IN PLACE. (check all that apply)**

- ☐ **Not Applicable** (e.g. non-profit organization, educational institution, tribe, etc.)
- ☐ **Current Street/Park Community Forest Management Plan** (Provide copy of plan, or website link)
- ☐ **Current Street/Park Tree Inventory or community-wide tree canopy assessment** (Provide a summary or website link)
- ☐ **Tree/Landscaping Ordinance** (Provide copy or provide website link)
- ☐ **Tree Board or Responsible Department** (Provide Chair or primary contact person information)
- ☐ **Current Tree City/Campus USA certification** (view list at: <https://www.arborday.org/programs/treecityusa/directory.cfm> )
- ☐ **Professional Staffing** (Should be relevant to urban forestry, natural resources mgmt. or planning. May include consultants)  
TITLE: \_\_\_\_\_

**PROJECT BUDGET SUMMARY**

GRANT AMOUNT REQUESTED  
(no more than 50% of total project cost)    \$ \_\_\_\_\_

MATCH AMOUNT  
(at least 50% of the total project cost)        \$ \_\_\_\_\_

**TOTAL PROJECT COST** \$ \_\_\_\_\_

Estimated project starting date:

Estimated projection completion date:  
(**must be completed by 9/1/2019**)

**PROJECT TYPE** (Check ONLY one project type)

- ☐ **Management, Planning & Innovation** (\$20,000 or less)
- ☐ **Education & Training** (\$10,000 or less)
- ☐ **Arbor Day Celebrations** (\$500 or less)

**TYPE OF APPLICANT** (Check one)

- ☐ Local Unit of Government
- ☐ Non-Profit organization (must be designated as 501c3)
- ☐ Educational Institution
- ☐ Tribe
- ☐ Other (specify)

## PROJECT NARRATIVE

Answer the following questions as concisely as possible in the space provided **OR** attach a maximum of 3 separate pages

A. Describe the purpose and objectives of the project you are proposing (i.e. why are you undertaking this project, what is the need?)

B. Describe specific project outcomes and deliverables anticipated (i.e. what will be the major accomplishment(s) from this project?)

C. Describe your strategy/timeline for completing the project. Be sure to include specific steps and preplanning info (e.g. preliminary designs, quotes, estimates, etc.)

D. Please list the names and responsibilities of key individuals and organizations involved with the project.

E. Upon completion of your project, what plans do you have (if any) to continue, maintain, update or assess it?

## BUDGET INFORMATION

A budget chart must be included (see sample budget on pg. 3). Budget detail must specify total project costs, grant amount requested and matching funds. Grant amount request may be no more than 50% of the total project costs. Budgets must identify matching funds (cash, value of in-kind contributions etc.). Matching funds may not be federal and must be directly related to proposed project.

In-kind contributions include in-house or volunteer labor costs, goods and services. Volunteer labor should be valued as: **Adults** at \$20/hr., **Youths** up to age 16 at \$10/hr. Professional or technical services contributed by consultants, businesses or companies should be considered in-kind match valued at commercial/professional rates that are reasonable and customary and must be documented in writing by the donor.

Some acceptable sources of match may include:

- Labor (in-house, volunteer, contract)
- Program administration (up to 20% of requested grant funds)
- Equipment (rented, in-house, purchased)
- Supplies (i.e., books, brochures, tools, mulch, food, etc.)
- Facility rental fees
- Travel / Delivery costs
- Donations
- Tree Maintenance (1<sup>st</sup> yr. estimated costs only)

**EXAMPLE BUDGET CHART** (attach separate budget sheet as needed)

Project Title: \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Expenses	Requested Grant Funds	Match	Budget Detail
Personnel/Fringe	\$ _____	\$ _____	_____
Overhead	\$ _____	\$ _____	_____
Volunteer	_____	\$ _____	_____
Travel	\$ _____	\$ _____	_____
Equipment	\$ _____	\$ _____	_____
Supplies	\$ _____	\$ _____	_____
Contractual Services	\$ _____	\$ _____	_____
Other	\$ _____	\$ _____	_____
<b>TOTAL</b>	\$ _____	\$ _____	_____

Do you have written permission from the landowner (if applicable)?

☐ Yes, provide copy ☐ No, (a copy is required prior to beginning)

\*Non-Profit Organizations: Have you attached a copy of IRS determination indicating non-profit status? ☐ Yes ☐ No

Are you currently debarred or suspended from participation in Federal Assistance Programs? (See page 2) ☐ Yes ☐ No

*As designated representative of above-named Applicant, I hereby agree to implement this project according to the application and to abide by the provisions of the Community Forestry Grant Program, including compliance with all applicable federal and state laws and regulations.*

Applicant's Designated Representative (please print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**APPLICATIONS MUST BE POST MARKED BY SEPTEMBER 21, 2018**

**DO NOT ENCLOSE MATERIALS IN FOLDERS OR BINDERS.**

*Please return completed application (original and two signed copies) to:*

Mailing Address:

Street Address:

**URBAN & COMMUNITY FORESTRY GRANT PROGRAM  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30452  
LANSING, MI 48909-7952**

**URBAN & COMMUNITY FORESTRY GRANT PROGRAM  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
525 W ALLEGAN STREET  
LANSING, MI 48933**

## APPLICATION CHECKLIST

Use the following checklist to ensure that your grant application is complete.

- ☐ Have you included a total of two copies of the application (one original, one copy)?
- ☐ Did you provide the required contact information (including FIN#) and answer all questions on the application?
- ☐ Did you include copies of any quotes or bids you received for the project? (*as applicable*)
- ☐ Have you verified budget figures and correctly calculated the required matching funds?
- ☐ Did you provide copies of any Urban Forestry Program components as described on page 1? (*as applicable*)
- ☐ Have you obtained written approval from landowners? (*as applicable*)
- ☐ Have you obtained all necessary required signatures?
- ☐ Are there any letters of support that you would like to include? (*not required*)
- ☐ Have you attached a copy of your IRS Letter of Determination? (*nonprofit organizations only*)

Questions? Contact Kevin Sayers, Urban Forestry Coordinator, Michigan DNR, at (517) 284-5898 or [sayersk@mi.gov](mailto:sayersk@mi.gov)



## MICHIGAN REGIONAL PROSPERITY INITIATIVE: COMMUNITY GROWTH GRANTS PROGRAM

**Release Date: July 18, 2018**  
**Due Date: September 10, 2018**

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Michigan's Regional Prosperity Initiative (RPI), as initiated by Governor Snyder and signed into law, encourages local private, public and non-profit partners to identify regionally-aligned growth and investment strategies. The ultimate goal of the RPI is to create prosperity by making this region an even better place to live, work and play.

Through the RPI, Networks Northwest is making funds available for the ten-county region of Antrim, Charlevoix, Emmet, Benzie, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford, and will provide direct financial support to communities for collaborative, action-oriented projects that will enhance our communities' sense of place and build the foundation for a stronger regional economy.

**Grants of up to \$25,000 will be made available on a competitive basis to city, village, township, and county governments from the ten-county (NWMCOG/Northwest Prosperity Region #2) region for projects that implement locally- or regionally-adopted plans.**

### Purpose

The Regional Prosperity Initiative Community Growth Grants Program is intended to strengthen our region by removing barriers and creating incentives for greater public and private sector investment in our region. Successful projects will create the conditions for sustainable and efficient growth and development by implementing strategies that are consistent with local values, community goals, and help to build a more robust regional economy. **Projects must work towards implementation of goals included in a locally- or regionally-adopted plans.**

### Project Application and Selection

All city, township, village, and county governments in Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford Counties are eligible to apply for financial assistance.

The NWMCOG is accepting applications in the form of clear and concise proposals of no more than 4 pages. Proposals should contain all of the following:

- **Purpose Statement.** Summarize the purpose of the project.
- **Background and Need.** Why did you apply for this grant? What is the need for this activity?
- **Project Goals and Activities.** In a brief statement, please identify the project goals. What do you hope to achieve? What activities will be completed to meet the community's needs? Who will complete the work?
- **Participant Information.** Describe your community's organizational structure, including staff capacity and leadership. Who are the partners and how will they participate in the project?

- **Project Area.** Please provide a brief description of the project. *Maps and conceptual drawings do not count towards page count.*
- **Project Commitment.** The proposal must include a commitment to provide matching funds totaling 25% of the total project cost.
- **Project Budget and Narrative.** Please show total project costs, additional funding sources, and how the Community Growth Grant funds will be applied to the project.
- **Innovation.** Does your program/project incorporate a new approach or methodology?
- **Inclusion in Adopted Plans.** How does your program/project implement goals or objectives of adopted local, county, or regional plans?
- **Community Impact.** What will be different in the community if your project is successful? How will the outcomes of the project have a long-term community benefit?
- **Performance Measures.** How are the impacts of this activity measurable?

An application review committee will evaluate all applications received objectively and with use of a scoring rubric. The success of an application will be determined by its ability to demonstrate a clear linkage to regional initiatives, completeness and clarity of purpose, the likelihood of project success, level of local commitment, and most importantly how the proposal will create the conditions for further investment.

For questions regarding this grant opportunity, please contact Kathy Egan by email ([kathyegan@networksnorthwest.org](mailto:kathyegan@networksnorthwest.org)) or phone (231-929-5057).

## To Apply:

Grant applications must be received no later than 4 p.m. on September 10, 2018. Please submit applications as Adobe Acrobat .pdf documents (preferred method), to [kathyegan@networksnorthwest.org](mailto:kathyegan@networksnorthwest.org) or mail to:

Networks Northwest  
Attn: Kathy Egan, Community Planner  
PO Box 506  
Traverse City, MI 49685

Phone: 231-929-5057



Acme Summary of CIP Projects -- March 15, 2018 DRAFT							
PC Score	Tracking Number (MP)	Master Plan Description (2014-2019)	Project Description	Estimate	Actual Score	Ranking	
5	5.3	Remodeled / Refurbished Township Hall 5.3	EST for land, landscaping, design/engineering/construction, and furnishings for 6,000 sq. ft. township hall building with community room. (In current market place, this is a ceiling estimate.)	\$ 3,400,000.00	136	1	
8	6.6	Acme Connector Trail (ACT) to Business Districts	Implementaion of the Plan ACT to MT Hope Rd, Implementation from Mt Hope to GTTC	\$ 220,838.00	141	2	
7	6.5	Sidewalks Connecting Business Districts along US 31	Sidewalks 8' Wide (Just south of Old Pro-Firework to Bayview Inn) Potentially in Sections	\$ 263,000.00	149	3	
12	4.2	Bayside Park Improvements (North Phase 3)	Pavilion, Parking, South End Structure Improvements, Current Bath House up-grades	\$ 300,000.00	120	4	
11	7.4 a	SAD Request Springbrook 7.6	Cost in 2018 dollars to re-construct (crash and shape) and drainage work, as required, for neighborhood's roads with 65 parcels.	\$ 629,442.00	121	5	
13	7.4 b	SAD Request Wild Juniper 7.5	Cost in 2018 dollars to re-construct (crash and shape) and drainage work, as required, for neighborhood's roads with 29 parcels.	\$ 327,728.00	118	6	
15	7.4 c	SAD Request Scenic Hills 7.4	Cost in 2018 dollars to re-construct (crash and shape) and drainage work, as required, for neighborhood's roads with 95 parcels.	\$ 700,100.00	113	7	
19	7.4 d	SAD Request Deepwater Point Rd 0.0	Cost in 2018 dollars to re-construct (crash and shape) and drainage work, as required. Could be done in sections: school to Dock Road .5 miles first (road+ bonding = \$280,260) and Dock to Woodland .7 miles (road+bonding = \$392,100).	\$ 672,360.00		8	
			<b>Total Dollars</b>	<b>\$ 6,513,468.00</b>			